

**MINUTES OF MEETING
VILLAMAR
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the VillaMar Community Development District was held on Wednesday, August 14th, 2019 at 3:15 p.m. at 346 E Central Ave, Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Joel Adams <i>via phone</i>	Vice Chairman
Lauren Schwenk	Assistant Secretary
Andrew Rhinehart	Assistant Secretary
Brian Walsh <i>via phone</i>	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Michelle Rigoni	Hopping Green & Sams
Dennis Wood <i>via phone</i>	Wood & Associates
Patrick Marone	Developer's Office

The following is a summary of the discussions and actions taken at the August 14th, 2019 VillaMar Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and noted that a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns asked for any comments from the public. Hearing none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the July 10, 2019
Board of Supervisors Meeting**

Ms. Burns asked for comments, questions, or corrections to the minutes. The board had no corrections.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Minutes of the July 10, 2019 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Personnel Leasing
Agreement**

Ms. Burns explained that this agreement would allow the district to lease administrative personnel to assist the District Manager and the District Engineer with the administration and processing of construction related activities. The board had no questions.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Personnel Leasing Agreement, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Disclosure of Public
Financing**

Ms. Burns noted that this is required by statute and will be provided to builder so they can give them to homebuyers. It will notify homebuyers of the assessment on their property.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Disclosure of Public Financing and Authorization of Staff to Record, was approved.

SIXTH ORDER OF BUSINESS

**Approval to Record Notice of Lien of
Special Assessments for Series 2019
Bonds**

Ms. Burns stated this notice confirms and certifies the lien of non-ad valorem assessments on the property that are benefitted by the 2019 bonds.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, Recording the Notice of Lien of Special Assessments for Series 2019 Bonds, was approved.

SEVENTH ORDER OF BUSINESS

Appointment of Audit Committee

Ms. Burns stated they need to appoint an Audit Committee. Ms. Rigoni noted there has been legislative changes, one of the technical changes requires the committee to have at least three members with at least one of them being a board member. She noted they would roll out edited Rules of Procedure in the next month that will explain all of the legislative changes that are parallel to the rule changes.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Appointment of the Board of Supervisors to the Audit Committee, was approved.

EIGHTH ORDER OF BUSINESS

Ratification of Change Order #2 & #3

Ms. Burns noted these were from the Kearney contract and were previously approve and only needed to be ratified.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, Change Orders #2 and #3, were ratified.

NINTH ORDER OF BUSINESS

Ratification of Change Order #5 - #8

Ms. Burns noted these were from QGS and previously approve and only needed to be ratified.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, Change Orders #5 - #8, were ratified.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni had nothing further to report.

B. Engineer

Mr. Wood had no further comments.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register for July totaling \$50,414.04.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the July Check Register totaling \$50,414.04, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns presented the financials to the board. No action was required to be taken.

iii. Ratification of Series 2019 Requisition #9 - #17

Ms. Burns noted these requisitions had already been signed off by the Chairman and District Engineer and funding, they only needed to be ratified by the board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Series 2019 Requisitions #9-#17, were ratified.

ELEVENTH ORDER OF BUSINESS

Other Business

There being the none, the next item followed.

TWELTH ORDER OF BUSINESS

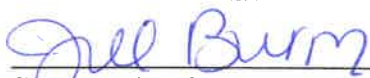
Supervisors Requests and Audience Comments

There being the none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman