

**MINUTES OF MEETING
VILLAMAR
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the VillaMar Community Development District was held on Wednesday, **September 11th, 2019** at 3:15 p.m. at 346 E Central Ave, Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Assistant Secretary
Andrew Rhinehart	Assistant Secretary
Brian Walsh <i>via phone</i>	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	Hopping Green & Sams
Patrick Marone	Developer's Office

The following is a summary of the discussions and actions taken at the September 11th, 2019 VillaMar Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and noted that a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns asked for any comments from the public. Hearing none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the August 14,
2019 Board of Supervisors Meeting**

Ms. Burns asked for comments, questions, or corrections to the minutes. The board had no corrections.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Minutes of the August 14, 2019 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Acceptance of the Minutes of the August 14, 2019 Audit Committee Meeting

Ms. Burns asked for comments, questions, or corrections to the audit committee meeting minutes. The board had no corrections.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Minutes of the August 14, 2019 Audit Committee Meeting, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2019-42 Setting the Public Hearing to Adopt the Restated and Amended Rules of Procedure for VillaMar Community Development District

Ms. Burns suggest a public hearing date of November 13th at 3:15 p.m. at their current location. She noted that is their regularly schedule November date. She noted this hearing would be to update the Rules of Procedure with new statutory changes, these are being request across the board for all CDD's that Roy's firm manages.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Resolution 2019-42 Setting the Public Hearing to Adopt the Restated and Amended Rules of Procedure for VillaMar Community Development District on November 13, 2019 at 3:15 p.m., was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing further to report.

B. Engineer

There being none, the next item followed.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register from August 1st through August 29th totaling \$6,082.63.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the July Check Register totaling \$6,082.63, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns presented the financials to the board. No action was required to be taken.

iii. Ratification of Series 2019 Requisition #18 - #25

Ms. Burns noted these requisitions had already been signed off by the Chairman and District Engineer and funding, they only needed to be ratified by the board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Series 2019 Requisitions #18 - #25, were ratified.

SEVENTH ORDER OF BUSINESS

Other Business

There being the none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being the none, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman