### VillaMar Community Development District

Meeting Agenda

August 11, 2021

# AGENDA

#### VillaMar

#### Community Development District

219 E. Livingston St., Orlando, Florida 32801 Phone: 407-841-5524 – Fax: 407-839-1526

August 4, 2021

Board of Supervisors VillaMar Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of VillaMar Community Development District will be held Wednesday, August 11, 2021, at 3:15 PM at 346 E. Central Ave., Winter Haven, FL 33880.

Zoom Video Join Link: https://us06web.zoom.us/j/83577560523

**Call-In Information**: 1-646-876-9923

**Meeting ID**: 835 7756 0523

Following is the advance agenda for the meeting:

#### **Board of Supervisors Meeting**

- 1. Roll Call
- 2. Public Comment Period (¹Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
- 3. Approval of Minutes of the July 14, 2021, Board of Supervisors Meeting and the July 20, 2021 Continued Meeting
- 4. Ratification of Fee Agreement with KE Law Group (to be provided under separate cover)
- 5. Consideration of Conveyance Documents
- 6. Consideration of Resolution 2021-21 Re-Designating the Registered Agent for the District
- 7. Acceptance of the Fiscal Year 2020 Audit Report
- 8. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Field Manager's Report

<sup>&</sup>lt;sup>1</sup> Comments will be limited to three (3) minutes

- i. Consideration of Proposal to Add a Bike Rack at the Amenity Center
- ii. Consideration of Proposal for Security Camera System
- iii. Consideration of Proposal for New Toilet Paper Dispensers at the Amenity Center (to be provided under separate cover)
- D. District Manager's Report
  - i. Approval of Check Register
  - ii. Balance Sheet & Income Statement
  - iii. Ratification of Series 2020 Requisitions #70 and #71
  - iv. Ratification of Fiscal Year 2021 Funding Requests #1 to #6
- 9. Other Business
- 10. Supervisors Requests and Audience Comments
- 11. Adjournment

# **MINUTES**

# MINUTES OF MEETING VILLAMAR COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the VillaMar Community Development District was held on Wednesday, **July 14, 2021** at 3:15 p.m. at 346 E. Central Ave., Winter Haven, FL.

Present and constituting a quorum:

Lauren SchwenkVice ChairmanBrian WalshAssistant SecretaryPatrick MaroneAssistant Secretary

Also, present were:

Jill Burns District Manager, GMS Roy Van Wyk Hopping Green & Sams

Marshall Tindall GMS

Dennis Wood *via Zoom* District Engineer

The following is a summary of the discussions and actions taken at the July 14, 2021 VillaMar Community Development District's Regular Board of Supervisor's Meeting.

#### FIRST ORDER OF BUSINESS Roll Call

Ms. Burns called the meeting to order and noted that a quorum was established with three Supervisors present, constituting a quorum.

#### SECOND ORDER OF BUSINESS Public Comment Period

Ms. Burns stated there was one member of the public present via zoom. She asked if there were any public comments. There being none, the next item followed.

## THIRD ORDER OF BUSINESS Approval of Minutes of the May 12, 2021 Board of Supervisors Meeting

Ms. Burns presented the May 12, 2021 Board of Supervisors meeting minutes. She noted Ms. Rigoni had made a couple of comments prior to the meeting, and she asked for approval subject to the changes made.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, the Minutes of the May 12, 2021 Board of Supervisors Meeting Subject to Inclusion of Counsel Comments, were approved.

#### FOURTH ORDER OF BUSINESS

#### **Public Hearings**

#### A. Public Hearing on the Adoption of the Fiscal Year 2022 Budget

Ms. Burns asked for a motion to open the public hearing.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, Opening the Public Hearing, was approved.

## i. Consideration of Resolution 2021-15 Adoption of the District's Fiscal Year 2022 Budget and Appropriating Funds

Ms. Burns stated that the budget was attached as Exhibit 'A', and she listed changes that occurred since the Board had last seen the budget. Those changes included a significant increase in water bills due to an underestimation, noting that a few other line items had been reduced to compensate the increase. She noted that the platted lot amount was \$586.80 and the unplatted lot amount was \$146.70. She asked if the Board had any comments or questions, and hearing none, asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, Resolution 2021-15 Adoption of the District's Fiscal Year 2022 Budget and Appropriating Funds, was approved.

Ms. Burns asked for a motion to close the public hearing.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, Closing the Public Hearing, was approved.

## B. Public Hearing on the Imposition of Operations and Maintenance Special Assessments

Ms. Burns asked for a motion to open the public hearing.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, Opening the Public Hearing, was approved.

## i. Consideration of Resolution 2021-16 Imposing Special Assessments and Certifying an Assessment Roll

Ms. Burns noted that the resolution was included in the agenda, along with the tax bill on the amount that was previously adopted. Ms. Burns asked if there were any questions or comments, and hearing none, asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, Resolution 2021-16 Imposing Special Assessments and Certifying an Assessment Roll, was approved.

Ms. Burns asked for a motion to close the public hearing.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, Closing the Public Hearing, was approved.

## C. Public Hearing on the Imposition of Special Assessments on Boundary Amendment Parcels

Ms. Burns asked for a motion to open the public hearing.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, Opening the Public Hearing, was approved.

#### i. Presentation of Amended and Restated Master Engineer's Report

Mr. Wood gave a brief overview of the report, noting that modifications had been made such as including a total of 6 phases and the increase of the boundary acreage to 435.63 acres. He also added that Phase 3 included 140 lots with 21 40' lots and 19 50' lots, Phase 4 included 200 lots with 123 40' lots and 77 50' lots, Phase 5 consisted of 271 with 164 40' lots and 107 50' lots, and Phase 6 included 242 lots 149 40' lots and 9 50' lots. He noted that the total expanded CDD include 1,468 single-family lots. He also pointed out Exhibit 'A' where the costs were broken down for each of those phases with the total being \$39,080,500.

Mr. Van Wyk asked if the amended report was consistent with the original Engineer's Report, to which Mr. Woods answered yes. Mr. Van Wyk also asked if the improvements provided a benefit to the lands within the District, as well as if the costs in the report were reasonable, to which Mr. Woods answered yes.

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Ms. Burns asked if there were any other questions, and hearing none, asked for a motion to approve. Ms. Rigoni noted that she believed the unit counts were incorrect for some of the phases due to some of the lots being owned by other entities, and the Board noted for the record that the public hearing would be continued to the following Tuesday at 1:00 p.m. at the same location until the numbers were corrected.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the Continuation of the Public Hearing to Tuesday, July 20, 2021, at 1 p.m. at the same location, was approved.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the Amended and Restated Master Engineer's Report, was approved in substantial form.

- ii. Presentation of Amended and Restated Master Assessment Methodology
  This item was tabled until the next meeting
- iii. Consideration of Resolution 2021-17 Levying Special Assessments on Boundary Amendment Parcels

This item was tabled until the next meeting.

- iv. Consideration of Amended and Restated Notice of Special Assessments This item was tabled until the next meeting.
- D. Public Hearing on the District's Use of the Uniform Method of Levying, Collection & Enforcement of Non-Ad valorem Assessments on Boundary Amendment Parcels Ms. Burns asked for a motion to open the public hearing.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, Opening the Public Hearing, was approved.

i. Consideration of Resolution 2021-18 Expressing the District's Intent to Utilize the Uniform Method of Collection on Boundary Amendment Parcels

Ms. Burns asked if there were any comments on the uniform method, and hearing none, explained that the resolution presented would allow the District to collect assessments on the tax bill for the boundary amendment. She asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, Resolution 2021-18 Expressing the District's Intent to Utilize the Uniform Method of Collection on Boundary Amendment Parcels, was approved.

Ms. Burns asked for a motion to close the public hearing.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, Closing the Public Hearing, was approved.

#### FIFTH ORDER OF BUSINESS

Consideration of Resolution 2021-19 Designating a Date, Time, and Location for a Landowner's Meeting and Election

Ms. Burns suggested the Public Hearing for November 2, 2021 at 3:15 p.m. at the same location.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, Resolution 2021-19 Designating a Date, Time, and Location for a Landowner's Meeting and Election, for November 2, 2021 at 3:15 p.m., was approved.

#### SIXTH ORDER OF BUSINESS

Consideration of Resolution 2021-20 Designation of Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2020 Meetings

Ms. Burns presented the resolution and suggested the second Wednesday at 3:15 p.m. at the same location.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, Resolution 2021-20 Designation of Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2020 Meetings, was approved.

#### SEVENTH ORDER OF BUSINESS

Consideration of Proposal from AMTEC for Fiscal Year 2020 Arbitrage Rebate Services

Ms. Burns presented the proposal, noting that it was \$450 annually while also adding that AMTEC was performing the Series 2019 report. She asked if there were any questions, and hearing none asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, the Proposal from AMTEC for Fiscal Year 2020 Arbitrage Rebate Services, totaling \$450 annually, was approved.

#### EIGHTH ORDER OF BUSINESS

Consideration of Proposal Letter for Services from Hopping, Green & Sams for 2021 Bond Issuance

Ms. Burns presented the proposal and noted that the price was a fixed amount for \$45,000. She asked if there were any questions, and hearing none, asked for a motion to approve.

On MOTION by Ms. Schwenk. seconded by Mr. Walsh, with all in favor, the Proposal Letter for Services from Hopping, Green & Sams for 2021 Bond Issuance, was approved.

#### NINTH ORDER OF BUSINESS

Consideration of Construction Funding Agreement for Phase 4 with Clayton Properties Group, Inc.

Ms. Burns presented the agreement and noted that they would be reimbursed out of the future bond issuance. She asked for a motion to approve.

On MOTION by Ms. Schwenk. seconded by Mr. Walsh, with all in favor, the Construction Funding Agreement for Phase 4 with Clayton Properties Group, Inc., was approved.

#### TENTH ORDER OF BUSINESS

Consideration of Temporary Construction and Access Easement Agreement for Phase 4 with Clayton Properties Group, Inc.

Ms. Burns noted that the agreement would grant the District a temporary non-exclusive construction and access easement for the easement area, adding that it would last until the project was completed or until the District dissolved it. She asked for a motion to approve.

On MOTION by Ms. Schwenk. seconded by Mr. Walsh, with all in favor, the Temporary Construction and Access Easement Agreement for Phase 4 with Clayton Properties Group, Inc., was approved.

#### **ELEVENTH ORDER OF BUSINESS**

Consideration of Arbitrage Rebate Report from AMTEC for Series 2019 Bonds

Ms. Burns presented the report, pointing out page 4 with the tables outlined. She asked for a motion to accept the report.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, the Arbitrage Rebate Report from AMTEC for Series 2019 Bonds, was approved.

#### TWELTH ORDER OF BUSINESS

**Staff Reports** 

#### A. Attorney

Mr. Van Wyk had nothing further to report.

#### **B.** Engineer

Mr. Wood had nothing further.

#### C. Field Manager's Report

- i. Consideration of Proposals for Pond Maintenance
  - a) Solitude Lake Management

Mr. Tindall presented the proposal from Solitude Lake Management for a total of \$266.

#### b) Aquagenix

Mr. Tindall presented the proposal from Aquagenix for a total of \$529.10.

c) Aquatic Weed Management, Inc.

Mr. Tindall presented the proposal from Solitude Lake Management for a total of \$450.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, the Proposal from Solitude Lake Management totaling \$266, was approved.

#### ii. Consideration of Proposals for Pest Control

- a) Orkin
- b) Massey Services, Inc.

Mr. Tindall presented both proposals for pest control for the Board, and they decided that Massey Services, Inc. was the better option.

On MOTION by Ms. Schwenk. seconded by Mr. Walsh, with all in favor, the Proposal from Massey Services, Inc. for Pest Control, was approved.

## iii. Consideration of Proposal for Permanent Garbage Cans at Amenity (to be provided under separate cover)

Mr. Tidwell presented the proposal, noting that the total amount would be \$1,572.74 for 6 permanent trashcan installations.

On MOTION by Mr. Walsh. seconded by Ms. Schwenk, with all in favor, the Proposal for Permanent Garbage Cans from GMS for \$1,572.74, was approved.

#### D. District Manager's Report

#### i. Approval of the Check Register

Ms. Burns reported the check register through July 7<sup>th</sup> totaled \$153,701.26. She asked if there were any questions, and hearing none, asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the Check Register totaling \$153,701.26, was approved.

#### ii. Balance Sheet and Income Statement

Ms. Burns stated that the financials were included in the package for review. These are for informational purposes and there was no action required.

#### iii. Ratification of Series 2019 Requisition #145

Ms. Burns stated that these had been approved and she was looking for a motion to ratify the Series 2020 Requisition #145.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the Series 2020 Requisition #145, was ratified.

#### iv. Ratification of Summary of Series 2020 Requisitions #42 to #43; #47 to #69

Ms. Burns stated that these had been approved and she was looking for a motion to ratify the Series 2020 Requisitions #42-#43 and #47-#69.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the Series 2020 Requisitions #42-#43 and #47-#69, were ratified.

#### v. Ratification of Kearney Change Order #1 for Phase 4

Ms. Burns stated that these had been approved and she was looking for a motion to ratify the Kearney Change Order #1 for Phase 4.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the Kearney Change Order #1 for Phase 4, was ratified.

#### THIRTEENTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

## FOURTEENTH ORDER OF BUSINESS Supervisors Requests and Audience Comments

She asked if there were any supervisors requests or audience comments. Hearing none, the next item followed

## FIFTEENTH ORDER OF BUSINESS Continuation of Meeting to July 20<sup>th</sup> at 1:00 p.m.

The meeting was continued to Tuesday, July 20th at 1:00 p.m.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, the meeting was Continued to July 20<sup>th</sup> at 1:00 p.m.

Secretary/Assistant Secretary	Chairman/Vice Chairman

#### MINUTES OF MEETING VILLAMAR COMMUNITY DEVELOPMENT DISTRICT

The continued meeting of the Board of Supervisors of the VillaMar Community Development District was held on Wednesday, **July 20, 2021** at 1:00 p.m. at 346 E. Central Ave., Winter Haven, FL.

Present and constituting a quorum:

Rennie Heath Chairman

Brian Walsh Assistant Secretary
Patrick Marone Assistant Secretary

Also, present were:

Jill Burns District Manager, GMS

Roy Van Wyk KE Law

Dennis Wood *via Zoom* District Engineer

The following is a summary of the discussions and actions taken at the July 20, 2021 VillaMar Community Development District's Continued Board of Supervisor's Meeting.

#### FIRST ORDER OF BUSINESS Roll Call

Ms. Burns called the meeting to order and noted that a quorum was established with three Supervisors present, constituting a quorum.

#### SECOND ORDER OF BUSINESS Public Comment Period

Mr. Van Wyk stated that he had left Hopping Green and Sams and joined KE Law Group. Mr. Heath signed a letter directing HGS to transfer all client documents to KE Law Group.

On MOTION by Mr. Heath, seconded by Mr. Walsh, with all in favor, Directing HGS to transfer all client documents to KE Law Group, was ratified.

#### THIRD ORDER OF BUSINESS

#### **Public Hearings**

## A. Public Hearing on the Imposition of Special Assessments on Boundary Amendment Parcels

Ms. Burns asked for a motion to open the public hearing.

On MOTION by Mr. Walsh, seconded by Mr. Heath, with all in favor, Opening the Public Hearing, was approved.

#### i. Presentation of Amended and Restated Master Engineer's Report

Mr. Wood presented the amended and restated Master Engineer's report. Mr. Van Wyk asked if the amended report was consistent with the original Engineer's Report, to which Mr. Woods answered yes. Mr. Van Wyk also asked if the improvements provided a benefit to the lands within the District, as well as if the costs in the report were reasonable, to which Mr. Woods answered yes. Ms. Burns asked if there were any other questions, and hearing none, asked for a motion to approve.

On MOTION by Mr. Heath, seconded by Mr. Walsh, with all in favor, the Amended and Restated Master Engineer's Report, was approved.

#### ii. Presentation of Amended and Restated Master Assessment Methodology

Ms. Burns presented the amended and restated Master Assessment methodology. Mr. Van Wyk asked for the record if the benefit received by the parcels was greater than or equal to the assessment burden being placed on the parcels by the improvement costs, and if the assessments were fairly and reasonably apportioned across the various product types, to which Ms. Burns answered yes.

On MOTION by Mr. Walsh, seconded by Mr. Heath, with all in favor, the Amended and Restated Master Assessment Methodology, was approved.

## iii. Consideration of Resolution 2021-17 Levying Special Assessments on Boundary Amendment Parcels

Ms. Burns reviewed Resolution 2021-17 for the Board.

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On MOTION by Mr. Heath, seconded by Mr. Walsh, with all in favor, Resolution 2021-17 Levying Special Assessments on Boundary Amendment Parcels, was approved.

#### iv. Consideration of Amended and Restated Notice of Special Assessments

Ms. Burns reviewed the amended and restated Notice of Special Assessments.

On MOTION by Mr. Heath, seconded by Mr. Walsh, with all in favor, the Amended and Restated Notice of Special Assessments, was approved.

Ms. Burns asked for a motion to close the public hearing.

On MOTION by Mr. Heath, seconded by Mr. Walsh, with all in favor, Closing the Public Hearing, was approved.

#### FOURTH ORDER OF BUSINESS

#### **Staff Reports**

#### A. Attorney

Mr. Van Wyk asked that the Board approve a motion authorizing the Chair to enter into an agreement with KE Law Group.

On MOTION by Mr. Heath, seconded by Mr. Walsh, with all in favor, Authorizing the Chairman to Enter into an Agreement with KE Law Group, was approved.

#### B. Engineer

Mr. Wood had nothing further.

#### C. Field Manager's Report

There being none, the next item followed.

#### D. District Manager's Report

Ms. Burns had nothing further to report.

#### FIFTH ORDER OF BUSINESS

**Other Business** 

There being none, the next item followed.

#### SIXTH ORDER OF BUSINESS

## **Supervisors Requests and Audience Comments**

Ms. Burns asked if there were any supervisors requests or audience comments. Hearing none, the next item followed

SEVENTH ORDER OF BUSINESS	Adjournment
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On MOTION by Mr. Heath, seconded by Mr. Walsh, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary	Chairman/Vice Chairman

# SECTION IV

# Item will be provided under separate cover.

# SECTION V

#### **WARRANTY BILL OF SALE**

KNOW ALL MEN BY THESE PRESENTS, that \_\_\_\_\_\_\_, LLC., a Florida limited liability company, with a mailing address of 346 East Central Boulevard, Winter Haven, Florida 33880, (hereinafter referred to as the "SELLER") for and in consideration of the sum of Ten Dollars (\$10.00) and such other valuable consideration provided to SELLER by the VILLAMAR COMMUNITY DEVELOPMENT DISTRICT, a local unit of special purpose government located in Polk County, Florida, with a mailing address of 219 East Livingston Street, Orlando, Florida 32801 (hereinafter referred to as "the BUYER"), the receipt and sufficiency of which are hereby acknowledged by the SELLER, has granted, bargained, sold, transferred and delivered to the BUYER, its successors, heirs, executors, administrators and assigns forever, the following described property, assets and rights as shown in <a href="Exhibit A">Exhibit A</a> attached hereto and incorporated herein by reference (hereinafter referred to as "PROPERTY"):

Any and all stormwater management facilities together with master drainage pipes, structures, inlets, manholes, mitered end sections, headwalls and control structures between said lakes; all water and sewer lines, pump stations, fire hydrants, valves: street lighting; park and recreation facilities; landscaping; electrical facilities; subdivision entrance signs and features; roadway improvements, including curbs and gutters, and associated work product, all located on portions of the real property known as:

TRACTS A, B, C, D, E, F, G, H, and I, Vittorio Drive, Corso Loop, Emanuelle Drive, Viena Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 1, as recorded in Plat Book 176, Pages 50-58, Public Records of Polk County, Florida.

TO HAVE AND TO HOLD the same unto the BUYER, its executors, administrators and assigns forever.

SELLER hereby covenants with BUYER, its successors and assigns, that (i) SELLER is the lawful owner of the property, (ii) the property is free from all encumbrances, (iii) SELLER is unaware of any liens or encumbrances and covenants to timely address any such liens or encumbrances if and when filed, (iv) SELLER has good right to sell the property, and (v) the SELLER will warrant and defend the sale of the property hereby made unto the BUYER, its successors and assigns, against the lawful claims and demands of all persons whosoever.

The SELLER represents to the BUYER that the SELLER has no knowledge of any latent or patent defects in the Property. The SELLER hereby assigns, transfers and conveys to the BUYER any and all rights against any and all firms or entities which may have caused such latent or patent defects, including, but not limited to, any and all warranties, bonds, claims and other forms of indemnification; provided, however, that SELLER agrees and understands that acceptance of this instrument and conveyance by BUYER does not relieve SELLER of responsibility for ensuring that all punch-list items, if any, are resolved. By execution of this document, the SELLER affirmatively represents that it has the contractual right, consent and lawful authority of any and all forms to take this action in this document and in this form. Nothing herein shall be construed as a waiver of

BUYER's limitations on liability provided in Section 768.28, Florida Statutes.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed as of the day and year first written above.

	"GRANTOR"
Signed, sealed and delivered in the presence of:	a Florida limited liability company  BY:, LLC a Florida limited liability company  ITS: Manager
Print Name:	By: Its: Manager
Print Name:	
STATE OF FLORIDA  COUNTY OF	
this day of, 2021 by limited liability company, the Manager of Ord purposes stated herein. He is p	re me by means of $\square$ physical presence or $\square$ online notarization, as Manager of, LLC, a Florida chid Grove, LLC, a Florida limited liability company, for the personally known to me or who has produced e of identification) as identification.
NO	OTARY PUBLIC, STATE OF FLORIDA
(Pr	rint, Type or Stamp Commissioned Name of Notary Public)

#### Exhibit A

TRACTS A, B, C, D, E, F, G, H, and I, Vittorio Drive, Corso Loop, Emanuelle Drive, Viena Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of VILLAMAR PHASE 1, as recorded in Plat Book 176, Pages 50-58, Public Records of Polk County, Florida.

PREPARED BY AND RETURN TO: Roy Van Wyk, Esquire KE Law Group, PLLC P.O. Box 6386 Tallahassee, Florida 32314

#### LIMITED LIABILITY COMPANY **AFFIDAVIT FOR DEED**

STATE OF	
COUNTY OF	
I, Warren K. (Rennie) Heath, II ("A	ffiant"), on being duly sworn, state:
1. I am the <u>Manager</u> of Heath Cons Sumner, LLC, a Florida limited liability comp	struction and Management, LLC, Manager of Highland any (collectively, the "Company").
2. The management of the Compan	y is vested in Affiant.
3. There has been no dissolution of Company or otherwise. The Company has ne	the Company resulting from transfers of interests in the ver been a debtor in a bankruptcy proceeding.
	am authorized to transfer, convey, exchange, assign, the property more particularly described on the attached erein.
	am authorized to execute, acknowledge and deliver onvenient or incidental to the transfer of any interest in pany.
<b>★</b> • • ·	nowledge this affidavit may be relied upon by the Towne District") for the purpose of acquiring the Property and strict.
Affiant	 t
notarization this day of, 202	efore me by means of □ physical presence or □ online 21 by Warren K. (Rennie) Heath, II, Manager of Heath er of Highland Sumner, LLC, a Florida limited liability
	(Official Notary Signature) Name: Personally Known
[notary seal]	OR Produced Identification Type of Identification

## **Exhibit A LEGAL DESCRIPTION OF PROPERTY**

TRACTS A, B, C, D, E, F, G, H, and I, Vittorio Drive, Corso Loop, Emanuelle Drive, Viena Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 1, as recorded in Plat Book 176, Pages 50-58, Public Records of Polk County, Florida.

#### <u>AFFIDAVIT OF NON-FOREIGN STATUS</u> (FIRPTA)

STATE OF
COUNTY OF
BEFORE ME, the undersigned authority, personally appeared <u>Warren K. (Rennie)</u> Heath, II ("Affiant") who after first being duly sworn deposes and states as follows:
1. That Affiant understands and acknowledges that the United States Foreign Investment in Real Property Tax Act, as amended by the Tax Reform Act of 1984 (Section 1445 of the Internal Revenue Code) provides that a transferee (buyer) of a United States real property interest (as defined in Section 897(c) of the Internal Revenue Code) must withhold tax if the transferor is a foreign person.
2. That Affiant is <u>Manager</u> of Heath Construction and Management, LLC, Manager of Highland Sumner, LLC (the " <b>Seller</b> "), which Seller may be the owner of a United States real property interest (the " <b>Property</b> ") attached hereto as <b>Exhibit A</b> .
3. That Seller is not a foreign person (as that term is defined in the Internal Revenue Code and Income Tax Regulations).
4. The Seller's address and United States taxpayer identifying number are as follows:
Tax ID No.: [address associated with Tax ID]
5 Affiant understands that this affidavit may be displaced to the Internal Davanue Service

- 5. Affiant understands that this affidavit may be disclosed to the Internal Revenue Service and that any false statement made herein could be punished by fine, imprisonment, or both.
- 6. Under penalties of perjury, Affiant declares that he or she has examined the affidavit, and to the best of his knowledge and belief, it is true, correct, and complete.

[Signatures on next page]

#### FURTHER AFFIANT SAYETH NOT.

	By: Print Name: Title:	Warren K. (Rennie) Heath, II Manager of Heath Construction and Management, LLC, Manager of Highland Sumner, LLC
	Date:	
online notarization this day o	of, 20 gement, LLC, M	e me by means of $\square$ physical presence or $\square$ 021 by Warren K. (Rennie) Heath, II, Manager Manager of Highland Sumner, LLC, a Florida
		(Official Notary Signature)
		nally Known
[notary seal]		roduced Identification
		of Identification

#### **EXHIBIT A**

TRACTS A, B, C, D, E, F, G, H, and I, Vittorio Drive, Corso Loop, Emanuelle Drive, Viena Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 1, as recorded in Plat Book 176, Pages 50-58, Public Records of Polk County, Florida.

#### **OWNER'S AFFIDAVIT**

STATE OF	
COUNTY OF	

BEFORE ME, the undersigned authority, personally appeared <u>Warren K. (Rennie) Heath, II</u> ("Affiant") as <u>Manager</u> of Heath Construction and Management, LLC, Manager of Highland Sumner, LLC, a Florida limited liability company (the "Company" or "Owner"), with a principal address of 346 East Central Avenue, Winter Haven, Florida, 33880, who after first being duly sworn deposes and states as follows:

1. That Affiant knows of his own knowledge that <u>HIGHLAND SUMNER, LLC</u> is the owner of the fee simple title in and to certain lands located in Polk County, Florida described as follows:

TRACTS A, B, C, D, E, F, G, H, and I, Vittorio Drive, Corso Loop, Emanuelle Drive, Viena Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 1, as recorded in Plat Book 176, Pages 50-58, Public Records of Polk County, Florida.

- 2. That the above described land together with all improvements thereon ("Property") is free and clear of all liens, taxes, encumbrances and claims of every kind, nature and description whatsoever.
- 3. Affiant knows of no facts by reason of which the title to, or possession of, the Property might be disputed or questioned, or by reason of which any claim to any part of the Property might be asserted adversely.
- 4. That there are no mechanic's or materialman's or laborer's liens against the above described Property, nor any part thereof, and that no contractor, subcontractor, laborer or materialman, engineer, land engineer, or surveyor has any lien against said Property, or any part thereof.
- 5. That within the past ninety (90) days, the Owner has not made any improvements, alterations or repairs to the above described Property for which costs thereof remain unpaid, and that within the past ninety (90) days there have been no claims for labor or material furnished for repairing or improving the same at the instance of the Owner which remain unpaid.
- 6. That no proceedings in bankruptcy or receivership have ever been instituted by or against the Owner, nor has Owner ever made an assignment for the benefit of its creditors.
- 7. Affiant knows of no action or proceeding relating to the Property, which is now pending in any state or federal court in the United States affecting the Property, nor does Affiant know of any state or federal judgment or any federal lien of any kind or nature that now constitutes a lien or charge upon the Property.

- 8. Affiant knows of no unrecorded easements, liens, or assessments for sanitary sewers, streets, roadways, paving, other public utilities or improvements against the Property, nor are there any special assessments or taxes which are not shown as existing liens by the public records.
- 9. Affiant further states that he is familiar with the nature of an oath and with the penalties as provided by the laws of the State of Florida for falsely swearing to statements made in an instrument of this nature. Affiant further certifies that he has read the full facts set forth in this Affidavit and understands its content and context to be correct in all respects.

#### FURTHER AFFIANT SAYETH NOT.

	By: Print Name: Title:	Warren K. (Rennie) Heath, II Manager of Heath Construction and Management, LLC, Manager of Highland Sumner, LLC
	Date:	
notarization this day of	ent, LLC, Manager of	e by means of □ physical presence or □ online Varren K. (Rennie) Heath, II, Manager of Heath f Highland Sumner, LLC, a Florida limited
		(Official Notary Signature)
		:
		nally Known
[notary seal]	OR P1	oduced Identification
	Type	of Identification

#### PREPARED BY AND RETURN TO:

Roy Van Wyk, Esquire KE LAW GROUP, PLLC. P,O, Box 6386 Tallahassee, Florida 32314

#### Parcel Nos:

26-29-23-690587-001520

26-29-23-690587-001590

26-29-23-690587-001550

26-29-23-690587-001560

26-29-23-690587-001581

26-29-23-690587-001582

26-29-23-690587-001530

26-29-23-690587-001510

26-29-23-690587-001541

26-29-23-690587-001570

26-29-23-690587-001600

#### **SPECIAL WARRANTY DEED**

Τ	THIS	SPECIAL	WARR	ANTY	DEED	is ex	ecuted	as	of th	is	day	of
		, 20	021, by _			, LLC	c, a Flo	rida	limite	d liabili	ty comp	any,
with a n	nailing	g address of	f 346 Eas	t Centi	ral Aveni	ıe, Wii	nter Hav	ven,	Florid	a 33880	(hereina	after
called 1	the "	grantor"),	in favo	r of	VILLA	MAR	COM	MUN	ITY	DEVE	LOPME	ENT
DISTRI	CT, a	local unit	of specia	ıl-purp	ose gove	rnment	, with a	n mai	iling a	ddress o	of 219	East
Livingst	on Str	eet, Orland	lo, Florida	a 32801	(hereina	fter cal	led the	"grai	ntee").			

[Wherever used herein, the terms "grantor" and "grantee" shall include the singular and plural, heirs, legal representatives, successors and assigns of individuals, and the successors and assigns of corporations, as the context requires.]

#### WITNESSETH:

That the grantor, for and in consideration of the sum of \$10.00 and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Polk County, Florida, further described as:

TRACTS A, B, C, D, E, F, G, H, and I, Vittorio Drive, Corso Loop, Emanuelle Drive, Viena Drive, together with all Private

**Note to Recorder:** This deed conveys unencumbered property to a local unit of special-purpose government for no taxable consideration. Accordingly, pursuant to Rule 12B-4.014, F.A.C., only minimal documentary stamp tax is being paid hereon.

Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 1, as recorded in Plat Book 176, Pages 50-58, Public Records of Polk County, Florida.

Subject to restrictions, covenants, conditions and easements, of record; however, reference hereto shall not be deemed to reimpose same.

TOGETHER with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD, the same in fee simple forever.

AND the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; and hereby warrants the title to said land and will defend the same against the lawful claims of all persons or entities whomsoever claiming by, through or under grantor.

Grantor represents that grantor has complied with the requirements of Section 196.295, Florida Statutes.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed as of the day and year first written above.

	"GRANTOR"
Signed, sealed and delivered	LLC, a Florida limited liability company.
in the presence of:	BY:
	ITS: Manager
Print Name:	By: Its: Manager
Print Name:	- -
STATE OF FLORIDA COUNTY OF	
	before me by means of □ physical presence or □ , 2021 by, as Manager of iability company, the Manager of, LLC, a

Florida limited liability company, a or who has producedidentification.	for the purposes stated herein. He is personally known to me (type of identification) as
	NOTARY PUBLIC, STATE OF FLORIDA
	(Print, Type or Stamp Commissioned Name of Notary Public)

#### **ACCEPTANCE BY GRANTEE**

By execution of this Special Warranty Deed, Grantee does hereby accept this conveyance, subject to the foregoing covenants, conditions, and restrictions, and agrees that it and the Property are subject to all matters hereinabove set forth. Grantee further agrees to comply with all terms, covenants, conditions, and restrictions provided in this Special Warranty Deed.

Dated this day of	, 2021.					
Signed, sealed and delivered in the presence of: Witnesses:	VILLAMAR COMMUNITY DEVELOPMENT DISTRICT, a local unit o special-purpose government established under Chapter 190 of the Florida Statutes					
Name:	By: Print Name: Warren K. Heath II Title: Chairman					
Name:	<del>-</del>					
STATE OF FLORIDA COUNTY OF						
☐ online notarization, this day of Chairman of VILLAMAR COMMUNITY	ed before me by means of $\square$ physical presence or , 2021, by Warren K. Heath II as DEVELOPMENT DISTRICT, a special purpose unithapter 190 of the Florida Statutes, on behalf of the					
(SEAL)	Signature of Notary Public  Name of Notary Public					
Personally Known OR Produced Iden						

#### PREPARED BY AND RETURN TO:

Roy Van Wyk, Esquire KE LAW GROUP, PLLC. P,O, Box 6386 Tallahassee, Florida 32314

#### Parcel Nos:

26-29-23-690586-001360

26-29-23-690587-001570

26-29-23-690586-001370

26-29-23-690586-001320

26-29-23-690586-001310

26-29-23-690586-001350

26-29-23-690586-001340

26-29-23-690586-001330

26-29-23-690586-001380

26-29-23-690588-002070

26-29-23-690586-001290

#### **SPECIAL WARRANTY DEED**

	THIS	SPECIAL	WARR	ANTY	DEED	is ex	ecuted	as	of thi	s	day	of
	, 2021, by					, LLC, a Florida limited liability company						
with a	mailin	g address of	f 346 Eas	t Centi	ral Avent	ue, Wii	nter Hav	ven, ]	Florida	33880	(hereina	fter
called	the '	"grantor"),	in favo	r of	VILLA	MAR	COM	MUN	ITY	<b>DEVEI</b>	<b>LOPME</b>	NT
DISTRICT, a local unit of special-purpose government, with a mailing address of 219 East										East		
Living	ston Sti	reet, Orland	lo, Florida	a 32801	(hereina	fter cal	led the	"grar	itee").			

[Wherever used herein, the terms "grantor" and "grantee" shall include the singular and plural, heirs, legal representatives, successors and assigns of individuals, and the successors and assigns of corporations, as the context requires.]

#### WITNESSETH:

That the grantor, for and in consideration of the sum of \$10.00 and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Polk County, Florida, further described as:

## TRACTS A, B, C, D, E, F, G, H, I, J and K, Vittorio Drive, Yumori Street, Zambrana Court, Viena Drive, Benevento Drive, together with all Private

**Note to Recorder:** This deed conveys unencumbered property to a local unit of special-purpose government for no taxable consideration. Accordingly, pursuant to Rule 12B-4.014, F.A.C., only minimal documentary stamp tax is being paid hereon.

Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 2, as recorded in Plat Book 177, Pages 9-16, Public Records of Polk County, Florida.

Subject to restrictions, covenants, conditions and easements, of record; however, reference hereto shall not be deemed to reimpose same.

TOGETHER with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD, the same in fee simple forever.

AND the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; and hereby warrants the title to said land and will defend the same against the lawful claims of all persons or entities whomsoever claiming by, through or under grantor.

Grantor represents that grantor has complied with the requirements of Section 196.295, Florida Statutes.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed as of the day and year first written above.

	"GRANTOR"
Signed, sealed and delivered	limited liability company.
in the presence of:	BY:
	ITS: Manager
Print Name:	By:
Print Name:	
STATE OF FLORIDA	
	ED before me by means of □ physical presence or □
, LLC, a Florida limite	, 2021 by, as Manager of d liability company, the Manager of, LLC, a
or who has produced	purposes stated herein. He is personally known to me (type of identification) as
identification.	

# NOTARY PUBLIC, STATE OF FLORIDA

(Print, Type or Stamp Commissioned Name of Notary Public)

# **ACCEPTANCE BY GRANTEE**

By execution of this Special Warranty Deed, Grantee does hereby accept this conveyance, subject to the foregoing covenants, conditions, and restrictions, and agrees that it and the Property are subject to all matters hereinabove set forth. Grantee further agrees to comply with all terms, covenants, conditions, and restrictions provided in this Special Warranty Deed.

Dated this day of	, 2021.
Signed, sealed and delivered in the presence of:  Witnesses:	VILLAMAR COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established under Chapter 190 of the Florida Statutes
witnesses:	Chapter 190 of the Florida Statutes
Nome	By:
Name:	Print Name: Warren K. Heath II
	Title: Chairman
Name:	
STATE OF FLORIDA COUNTY OF	
☐ online notarization, this day of Chairman of VILLAMAR COMMUNIT	lged before me by means of □ physical presence or of, 2021, by Warren K. Heath II as Y DEVELOPMENT DISTRICT, a special purpose unit Chapter 190 of the Florida Statutes, on behalf of the
	Signature of Notary Public
(SEAL)	Name of Notary Public (Typed, Printed or Stamped)
Personally Known OR Produced Id	

#### **WARRANTY BILL OF SALE**

Any and all stormwater management facilities together with master drainage pipes, structures, inlets, manholes, mitered end sections, headwalls and control structures between said lakes; all water and sewer lines, pump stations, fire hydrants, valves: street lighting; park and recreation facilities; landscaping; electrical facilities; subdivision entrance signs and features; roadway improvements, including curbs and gutters, and associated work product, all located on portions of the real property known as:

TRACTS A, B, C, D, E, F, G, H, I, J and K, Vittorio Drive, Yumori Street, Zambrana Court, Viena Drive, Benevento Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 2, as recorded in Plat Book 177, Pages 9-16, Public Records of Polk County, Florida.

TO HAVE AND TO HOLD the same unto the BUYER, its executors, administrators and assigns forever.

SELLER hereby covenants with BUYER, its successors and assigns, that (i) SELLER is the lawful owner of the property, (ii) the property is free from all encumbrances, (iii) SELLER is unaware of any liens or encumbrances and covenants to timely address any such liens or encumbrances if and when filed, (iv) SELLER has good right to sell the property, and (v) the SELLER will warrant and defend the sale of the property hereby made unto the BUYER, its successors and assigns, against the lawful claims and demands of all persons whosoever.

The SELLER represents to the BUYER that the SELLER has no knowledge of any latent or patent defects in the Property. The SELLER hereby assigns, transfers and conveys to the BUYER any and all rights against any and all firms or entities which may have caused such latent or patent defects, including, but not limited to, any and all warranties, bonds, claims and other forms of indemnification; provided, however, that SELLER agrees and understands that acceptance of this instrument and conveyance by BUYER does not relieve SELLER of responsibility for ensuring that all punch-list items, if any, are resolved. By execution of this document, the SELLER affirmatively represents that it has the contractual right, consent and lawful authority of any and all

forms to take this action in this document and in this form. Nothing herein shall be construed as a waiver of BUYER's limitations on liability provided in Section 768.28, Florida Statutes.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed as of the day and year first written above.

	"GRANTOR"
Signed, sealed and delivered in the presence of:	LLC a Florida limited liability company
	BY:, LLC a Florida limited liability company
	ITS: Manager
Print Name:	By: Its: Manager
Print Name:	
STATE OF FLORIDA  COUNTY OF	
this day of, 2021 by	ore me by means of $\square$ physical presence or $\square$ online notarization, as Manager of, LLC, a Florida rehid Grove, LLC, a Florida limited liability company, for the
purposes stated herein. He is 1	personally known to me or who has produced e of identification) as identification.
NO	OTARY PUBLIC, STATE OF FLORIDA
(P:	rint, Type or Stamp Commissioned Name of Notary Public)

# Exhibit A

TRACTS A, B, C, D, E, F, G, H, I, J and K, Vittoro Drive, Yumori Street, Zambrana Court, Viena Drive, Benevento Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 2, as recorded in Plat Book 177, Pages 9-16, Public Records of Polk County, Florida.

PREPARED BY AND RETURN TO: Roy Van Wyk, Esquire KE Law Group, PLLC P.O. Box 6386 Tallahassee, Florida 32314

STATE OF

# LIMITED LIABILITY COMPANY **AFFIDAVIT FOR DEED**

STATE OF	
COUNTY OF	
I, Warren K. (Rennie) Heath, II ("A	ffiant"), on being duly sworn, state:
1. I am the <u>Manager</u> of Heath Cons Sumner, LLC, a Florida limited liability comp	struction and Management, LLC, Manager of Highland any (collectively, the "Company").
2. The management of the Compan	y is vested in Affiant.
3. There has been no dissolution of Company or otherwise. The Company has nev	the Company resulting from transfers of interests in the ver been a debtor in a bankruptcy proceeding.
	am authorized to transfer, convey, exchange, assign, the property more particularly described on the attached erein.
	am authorized to execute, acknowledge and deliver invenient or incidental to the transfer of any interest in pany.
	nowledge this affidavit may be relied upon by the Towne District") for the purpose of acquiring the Property and strict.
Affiant	
notarization this day of, 202	fore me by means of □ physical presence or □ online 1 by Warren K. (Rennie) Heath, II, Manager of Heath or of Highland Sumner, LLC, a Florida limited liability
	(Official Notary Signature)
[notory cool]	Name:Personally Known
[notary seal]	OR Produced Identification  Type of Identification

# **Exhibit A LEGAL DESCRIPTION OF PROPERTY**

TRACTS A, B, C, D, E, F, G, H, I, J and K, Vittorio Drive, Yumori Street, Zambrana Court, Viena Drive, Benevento Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 2, as recorded in Plat Book 177, Pages 9-16, Public Records of Polk County, Florida.

# <u>AFFIDAVIT OF NON-FOREIGN STATUS</u> (FIRPTA)

STATE OF
COUNTY OF
BEFORE ME, the undersigned authority, personally appeared <u>Warren K. (Rennie)</u> Heath, II ("Affiant") who after first being duly sworn deposes and states as follows:
1. That Affiant understands and acknowledges that the United States Foreign Investment in Real Property Tax Act, as amended by the Tax Reform Act of 1984 (Section 1445 of the Internal Revenue Code) provides that a transferee (buyer) of a United States real property interest (as defined in Section 897(c) of the Internal Revenue Code) must withhold tax if the transferor is a foreign person.
2. That Affiant is <u>Manager</u> of Heath Construction and Management, LLC, Manager of Highland Sumner, LLC (the " <b>Seller</b> "), which Seller may be the owner of a United States real property interest (the " <b>Property</b> ") attached hereto as <b>Exhibit A</b> .
3. That Seller is not a foreign person (as that term is defined in the Internal Revenue Code and Income Tax Regulations).
4. The Seller's address and United States taxpayer identifying number are as follows:
Tax ID No.: [address associated with Tax ID]
5 Affiant understands that this affidavit may be displaced to the Internal Davanue Service

- 5. Affiant understands that this affidavit may be disclosed to the Internal Revenue Service and that any false statement made herein could be punished by fine, imprisonment, or both.
- 6. Under penalties of perjury, Affiant declares that he or she has examined the affidavit, and to the best of his knowledge and belief, it is true, correct, and complete.

[Signatures on next page]

# FURTHER AFFIANT SAYETH NOT.

	By: Print Name: Title:	Warren K. (Rennie) Heath, II Manager of Heath Construction and Management, LLC, Manager of Highland Sumner, LLC
	Date:	
online notarization this day o	of, 20 gement, LLC, M	e me by means of $\square$ physical presence or $\square$ 021 by Warren K. (Rennie) Heath, II, Manager Manager of Highland Sumner, LLC, a Florida
		(Official Notary Signature)
		nally Known
[notary seal]		roduced Identification
		of Identification

#### **EXHIBIT A**

TRACTS A, B, C, D, E, F, G, H, I, J and K, Vittorio Drive, Yumori Street, Zambrana Court, Viena Drive, Benevento Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 2, as recorded in Plat Book 177, Pages 9-16, Public Records of Polk County, Florida.

### **OWNER'S AFFIDAVIT**

STATE OF	
COUNTY OF	

BEFORE ME, the undersigned authority, personally appeared <u>Warren K. (Rennie) Heath, II</u> ("Affiant") as <u>Manager</u> of Heath Construction and Management, LLC, Manager of Highland Sumner, LLC, a Florida limited liability company (the "Company" or "Owner"), with a principal address of 346 East Central Avenue, Winter Haven, Florida, 33880, who after first being duly sworn deposes and states as follows:

1. That Affiant knows of his own knowledge that <u>HIGHLAND SUMNER, LLC</u> is the owner of the fee simple title in and to certain lands located in Polk County, Florida described as follows:

TRACTS A, B, C, D, E, F, G, H, I, J and K, Vittorio Drive, Yumori Street, Zambrana Court, Viena Drive, Benevento Drive, together with all Private Wall/Fence/Landscape Easements, and all other Drainage & Access and Maintenance Easements of Villamar Phase 2, as recorded in Plat Book 177, Pages 9-16, Public Records of Polk County, Florida.

- 2. That the above described land together with all improvements thereon ("Property") is free and clear of all liens, taxes, encumbrances and claims of every kind, nature and description whatsoever.
- 3. Affiant knows of no facts by reason of which the title to, or possession of, the Property might be disputed or questioned, or by reason of which any claim to any part of the Property might be asserted adversely.
- 4. That there are no mechanic's or materialman's or laborer's liens against the above described Property, nor any part thereof, and that no contractor, subcontractor, laborer or materialman, engineer, land engineer, or surveyor has any lien against said Property, or any part thereof.
- 5. That within the past ninety (90) days, the Owner has not made any improvements, alterations or repairs to the above described Property for which costs thereof remain unpaid, and that within the past ninety (90) days there have been no claims for labor or material furnished for repairing or improving the same at the instance of the Owner which remain unpaid.
- 6. That no proceedings in bankruptcy or receivership have ever been instituted by or against the Owner, nor has Owner ever made an assignment for the benefit of its creditors.
- 7. Affiant knows of no action or proceeding relating to the Property, which is now pending in any state or federal court in the United States affecting the Property, nor does Affiant know of any state or federal judgment or any federal lien of any kind or nature that now constitutes a lien or charge upon the Property.

- 8. Affiant knows of no unrecorded easements, liens, or assessments for sanitary sewers, streets, roadways, paving, other public utilities or improvements against the Property, nor are there any special assessments or taxes which are not shown as existing liens by the public records.
- 9. Affiant further states that he is familiar with the nature of an oath and with the penalties as provided by the laws of the State of Florida for falsely swearing to statements made in an instrument of this nature. Affiant further certifies that he has read the full facts set forth in this Affidavit and understands its content and context to be correct in all respects.

#### FURTHER AFFIANT SAYETH NOT.

	By: Print Name: Title:	Warren K. (Rennie) Heath, II Manager of Heath Construction and Management, LLC, Manager of Highland Sumner, LLC
	Date:	
notarization this day of	ent, LLC, Manager of	e by means of □ physical presence or □ online Varren K. (Rennie) Heath, II, Manager of Heath f Highland Sumner, LLC, a Florida limited
		(Official Notary Signature)
		:
		nally Known
[notary seal]	OR P1	oduced Identification
	Type	of Identification

# SECTION VI

#### **RESOLUTION 2021-21**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE VILLAMAR COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A REGISTERED AGENT AND REGISTERED OFFICE OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the VillaMar Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated within the City of Winter Haven, Polk County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VILLAMAR COMMUNITY DEVELOPMENT DISTRICT:

- **SECTION 1.** Jill Burns is hereby designated as the Registered Agent for the VillaMar Community Development District.
- **SECTION 2.** The District's Registered Office shall be located at Governmental Management Services—Central Florida, 219 East Livingston Street, Orlando, Florida 32801.
- **SECTION 3.** In accordance with Section 189.014, *Florida Statutes*, the District's Secretary is hereby directed to file certified copies of this Resolution with the City of Winter Haven, Polk County, and the Florida Department of Economic Opportunity.
  - **SECTION 4.** This Resolution shall become effective immediately upon adoption.

VIII I AMAD COMMINITY

PASSED AND ADOPTED this 11th day of August 2021

ATTECT.

ATTEST:	DEVELOPMENT DISTRICT			
Secretary/Assistant Secretary	Chairperson, Board of Supervisors			

# **SECTION VII**

# VillaMar Community Development District

# **ANNUAL FINANCIAL REPORT**

**September 30, 2020** 

# **VillaMar Community Development District**

# **ANNUAL FINANCIAL REPORT**

# **September 30, 2020**

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Certified Public Accountants PL

600 Citrus Avenue Suite 200 Fort Pierce, Florida 34950

772/461-6120 // 461-1155 FAX: 772/468-9278

#### REPORT OF INDEPENDENT AUDITORS

To the Board of Supervisors VillaMar Community Development District Winter Haven, Florida

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of VillaMar Community Development District as of and for the year ended September 30, 2020, and the related notes to financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Accounting Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



To the Board of Supervisors
VillaMar Community Development District

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of VillaMar Community Development District, as of September 30, 2020, and the respective changes in financial position and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated July 14, 2021 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations and contracts. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering VillaMar Community Development District's internal control over financial reporting and compliance.

Berger, Toombs, Elam, Gaines & Frank Certified Public Accountants PL

Fort Pierce, Florida

July 14, 2021

Management's discussion and analysis of VillaMar Community Development District's (the "District") financial performance provides an objective and easily readable analysis of the District's financial activities. The analysis provides summary financial information for the District and should be read in conjunction with the District's financial statements.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The District's basic financial statements comprise three components; 1) Government-wide financial statements, 2) Fund financial statements, and 3) Notes to financial statements. The Government-wide financial statements present an overall picture of the District's financial position and results of operations. The Fund financial statements present financial information for the District's major funds. The Notes to financial statements provide additional information concerning the District's finances.

The Government-wide financial statements are the **statement of net position** and the **statement of activities**. These statements use accounting methods similar to those used by private-sector companies. Emphasis is placed on the net position of governmental activities and the change in net position. Governmental activities are primarily supported by special assessments.

The **statement of net position** presents information on all assets and liabilities of the District, with the difference between assets and liabilities reported as net position. Net position is reported in three categories; 1) net investment in capital assets, 2) restricted, and 3) unrestricted. Assets, liabilities, and net position are reported for all Governmental activities.

The **statement of activities** presents information on all revenues and expenses of the District and the change in net position. Expenses are reported by major function and program revenues relating to those functions are reported, providing the net cost of all functions provided by the District. To assist in understanding the District's operations, expenses have been reported as governmental activities. Governmental activities financed by the District include general government, physical environment and debt service.

Fund financial statements present financial information for governmental funds. These statements provide financial information for the major funds of the District. Governmental fund financial statements provide information on the current assets and liabilities of the funds, changes in current financial resources (revenues and expenditures), and current available resources.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

Fund financial statements include a balance sheet and a statement of revenues, expenditures and changes in fund balances for all governmental funds. A statement of revenues, expenditures, and changes in fund balances – budget and actual is provided for the District's General Fund. Fund financial statements provide more detailed information about the District's activities. Individual funds are established by the District to track revenues that are restricted to certain uses or to comply with legal requirements.

The government-wide financial statements and the fund financial statements provide different pictures of the District. The government-wide financial statements provide an overall picture of the District's financial standing. These statements are comparable to private-sector companies and give a good understanding of the District's overall financial health and how the District paid for the various activities, or functions, provided by the District. All assets of the District, including buildings and improvements, and infrastructure are reported in the **statement of net position**. All liabilities, including principal outstanding on bonds are included. The **statement of activities** includes depreciation on all long lived assets of the District, but transactions between the different functions of the District have been eliminated in order to avoid "doubling up" the revenues and expenses. The fund financial statements provide a picture of the major funds of the District. In the case of governmental activities, outlays for long lived assets are reported as expenditures and long-term liabilities, such as general obligation bonds, are not included in the fund financial statements. To provide a link from the fund financial statements to the government-wide financial statements, reconciliations are provided from the fund financial statements to the government-wide financial statements.

Notes to financial statements provide additional detail concerning the financial activities and financial balances of the District. Additional information about the accounting practices of the District, investments of the District, capital assets and long-term debt are some of the items included in the *notes to financial statements*.

#### **Financial Highlights**

The following are the highlights of financial activity for the year ended September 30, 2020.

- ♦ The District's total assets exceeded total liabilities by \$1,579,130 (net position). Net investment in capital assets was \$1,924,072. Restricted net position was \$323,328 and unrestricted net position was \$(668,270).
- ♦ Governmental activities revenues totaled \$2,410,570 while governmental activities expenses totaled \$436,458.

# OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

#### **Financial Analysis of the District**

The following schedule provides a summary of the assets, liabilities and net position of the District and is presented by category for comparison purposes.

#### **Net Position**

	Governmental Activities				
		2020		2019	
Current assets	\$	70,244	\$	26,427	
Restricted assets		831,825		4,014,417	
Capital assets		8,395,946		3,906,566	
Total Assets		9,298,015		7,947,410	
Current liabilities		1,300,852		1,169,594	
Non-current liabilities		6,418,033		7,172,798	
Total Liabilities		7,718,885		8,342,392	
Net Position					
Net investment in capital assets		1,924,072		-	
Restricted		323,328		196,680	
Unrestricted		(668,270)		(591,662)	
Total Net Position	\$	1,579,130	\$	(394,982)	

The decrease in restricted assets and the increase in capital assets is related to the capital additions in the current year.

The decrease in non-current liabilities is related to the principal payment in the current year and the current portion included with current liabilities in the current year.

The increase in net position is the result of revenues exceeding expenses in the current year.

# **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

# Financial Analysis of the District (Continued)

The following schedule provides a summary of the changes in net position of the District and is presented by category for comparison purposes.

# **Change In Net Position**

	<b>Governmental Activities</b>			
	2020			2019
Program Revenues	Φ.	744.005	Φ.	
Charges for services Operating contributions	\$	744,225 45,000	\$	100.000
Capital contributions		1,604,973		100,000
General Revenues		1,004,973		-
Investment earnings		16,372		20,514
Total Revenues		2,410,570		120,514
Expenses General government Physical environment Interest and other charges Total Expenses		92,160 13,607 330,691 436,458		86,929 - 428,567 515,496
Change in Net Position		1,974,112		(394,982)
Net Position - Beginning of Period		(394,982)		<u>-</u>
Net Position - End of Period	\$	1,579,130	\$	(394,982)

The increase in capital contributions is related to the capital project activity in the current year.

The decrease in interest and other charges is related to the cost of issuance in the prior year.

# **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

#### **Capital Assets Activity**

The following schedule provides a summary of the District's capital assets as of September 30, 2020 and 2019:

	Governmental Activities						
Description		2020		2019			
Construction in progress	¢	8,395,946	¢	3,906,566			
Construction in progress	Ψ	0,393,940	Ψ_	3,300,300			

The activity for the year consisted of additions to construction in progress of \$4,489,380.

# **General Fund Budgetary Highlights**

The final budget exceeded actual expenditures in the current year because landscape maintenance, engineering and fertilizer expenditures were less than anticipated.

The September 30, 2020 budget was not amended.

# **Debt Management**

Governmental Activities debt includes the following:

In June 2019, the District issued \$7,180,000 Special Assessment Bonds, Series 2019. These bonds were issued to finance a portion of the cost of the planning, financing, acquisition, construction, installation, and equipping of the Series 2019 Project. The balance outstanding on the Series 2019 Bonds at September 30, 2020 was \$6,890,000.

# **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

#### **Economic Factors and Next Year's Budget**

VillaMar Community Development District does not expect any economic factors to have any significant effect on the financial position or results of operations of the District in fiscal year 2021.

#### **Request for Information**

The financial report is designed to provide a general overview of VillaMar Community Development District's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the VillaMar Community Development District's Finance Department at c/o Government Management Services, LLC, 219 E Livingston Street, Orlando, Florida, 32801.

# VillaMar Community Development District STATEMENT OF NET POSITION September 30, 2020

	Governmental Activities			
ASSETS				
Current Assets				
Cash	\$ 5,569			
Special assessments receivable	36,887			
Due from developer	25,000			
Prepaid expenses	2,788			
Total Current Assets	70,244			
Non-Current Assets				
Restricted Assets				
Investments	831,825			
Capital Assets, Not Being Depreciated				
Construction in progress	8,395,946			
Total Non-Current Assets	9,227,771			
Total Assets	9,298,015			
LIABILITIES				
Current Liabilities				
Accounts payable and accrued expenses	39,365			
Contracts/retainage payable	663,531			
Bonds payable	465,000			
Accrued interest	132,956			
Total Current Liabilities	1,300,852			
Non-Current Liabilities				
Bonds payable, net	6,418,033			
Total Liabilities	7,718,885			
NET POSITION				
Net investment in capital assets	1,924,072			
Restricted for debt service	323,328			
Unrestricted	(668,270)			
Total Net Position	\$ 1,579,130			

# VillaMar Community Development District STATEMENT OF ACTIVITIES For the Year Ended September 30, 2020

						am Revenue		Re <sup>v</sup>	(Expenses) venues and Change in et Position
Functions/Programs	E	xpenses		narges for Services	Gr	perating ants and tributions	pital Grants and ontributions		vernmental Activities
Governmental Activities General government Physical environment Interest and other charges Total Governmental Activities	\$	(92,160) (13,607) (330,691) (436,458)	\$	36,325 5,363 702,537 744,225	\$	39,211 5,789 - 45,000	\$ 1,604,973 - 1,604,973	\$	(16,624) 1,602,518 371,846 1,957,740
		neral Revenu vestment inc							16,372
	Cha	ange in Net P	ositio	n					1,974,112
	Net	Position - Od	ctobei	1, 2019					(394,982)
	Net	Position - Se	eptem	ber 30, 2020	)			\$	1,579,130

# VillaMar Community Development District BALANCE SHEET – GOVERNMENTAL FUNDS September 30, 2020

ASSETS	General		Debt Service		Capital Projects		_	Total vernmental Funds
Cash	Φ	5,569	φ		\$		\$	5,569
Assessments receivable	\$	5,569	\$	- 36,887	Ф	-	Ф	36,887
		-		30,007		-		
Due from developer		25,000		-		-		25,000
Prepaid expenses		2,788		-		-		2,788
Restricted assets								
Investments, at fair value		-		830,556		1,269		831,825
Total Assets	\$	33,357	\$	867,443	\$	1,269	\$	902,069
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES								
LIABILITIES								
Accounts payable and accrued expenses	\$	39,365	\$	_	\$	_	\$	39,365
Contracts and retainage payable	•	-	•	-		663,531		663,531
Total Liabilities		39,365		-		663,531		702,896
DEFERRED INFLOWS OF RESOURCES Unavailable revenues		25,000		-		-		25,000
FUND BALANCES								
Nonspendable-prepaid expenses Restricted:		2,788		-		-		2,788
Debt service		_		867,443		_		867,443
Unassigned		(33,796)		-		(662,262)		(696,058)
Total Fund Balances		(31,008)		867,443		(662,262)		174,173
Total Liabilities, Deferred Inflows of			-	·		, , ,		<u> </u>
Resources and Fund Balances	\$	33,357	\$	867,443	\$	1,269	\$	902,069

# VillaMar Community Development District RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES September 30, 2020

Total Governmental Fund Balances	\$ 174,173
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets, construction in progress, used in governmental activities are not current financial resources, and therefore, are not reported at the fund level.	8,395,946
Long-term liabilities, bonds payable, are not due and payable in the current period, and therefore, are not reported at the fund level.	(6,890,000)
Bond discount being amortized, net of accumulated amortization, used in governmental activities are not current financial resources and, therefore, are not reported at the fund level.	6,967
Unavailable revenues are recognized as deferred inflows at the fund level, but this amount is recognized as revenues at the government-wide level.	25,000
Accrued interest expense for long-term debt is not a current financial use, and therefore, is not reported at the fund level.	(132,956)
Net Position of Governmental Activities	\$ 1,579,130

# VillaMar Community Development District STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS For the Year Ended September 30, 2020

		_		Debt		Capital	Go	Total vernmental
		General		Service		Projects		Funds
REVENUES	_		_		_		_	
Special assessments	\$	41,688	\$	702,537	\$	-	\$	744,225
Developer contributions		20,000		4 750		1,604,973		1,624,973
Investment income		-		4,752		11,620		16,372
Total Revenues		61,688		707,289		1,616,593		2,385,570
EXPENDITURES								
Current								
General government		92,160		-		-		92,160
Physical environment		13,607		-		-		13,607
Capital outlay		-		-		4,489,380		4,489,380
Debt service								
Principal		-		290,000		-		290,000
Interest		-		285,935				285,935
Total Expenditures		105,767		575,935		4,489,380		5,171,082
Excess of revenues over/(under) expenditures		(44,079)		131,354		(2,872,787)		(2,785,512)
OTHER FINANCING SOURCES/(USES)								
Transfer in		-		105		-		105
Transfer out		<u>-</u>		-		(105)		(105)
Total other financing sources/(uses)				105		(105)		
Net Change in Fund Balance		(44,079)		131,459		(2,872,892)		(2,785,512)
Fund Balances - October 1, 2019		13,071		735,984		2,210,630		2,959,685
Fund Balances - September 30, 2020	\$	(31,008)	\$	867,443	\$	(662,262)	\$	174,173

# VillaMar Community Development District RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the Year Ended September 30, 2020

Net Change in Fund Balances - Total Governmental Funds	\$ (2,785,512)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlay as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital outlay	
in the current period.	4,489,380
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities at the government-wide level.	290,000
Governmental funds report bond discounts as expenditures. However, in the Statement of Activities, the cost is allocated as amortization expense.	(235)
At the fund level, revenues are recognized when they become available,	
however, revenues are recognized when they are earned at the government-wide level. This is the amount of the change in earned	
revenue that was not available.	25,000
In the Statement of Activities, interest is accrued on outstanding bonds; whereas in the governmental funds, interest expenditures are reported when	
due. This is the change in accrued interest in the current period.	 (44,521)
Change in Net Position of Governmental Activities	\$ 1,974,112

# VillaMar Community Development District STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – BUDGET AND ACTUAL – GENERAL FUND For the Year Ended September 30, 2020

	Original Final Budget Budget		Actual	Variance with Final Budget Positive (Negative)		
Revenues						
Special assessments	\$	-	\$ -	\$ 41,688	\$	41,688
Developer contributions		260,126	260,126	20,000		(240, 126)
Total Revenues		260,126	260,126	61,688		(198,438)
Expenditures Current						
General government		130,875	130,875	92,160		38,715
Physical environment		116,064	116,064	13,607		102,457
Culture/recreation		13,187	13,187	-		13,187
Total Expenditures		260,126	260,126	105,767		154,359
Net Change in Fund Balances		-	-	(44,079)		(44,079)
Fund Balances - October 1, 2019				 13,071		13,071
Fund Balances - September 30, 2020	\$		\$ 	\$ (31,008)	\$	(31,008)

See accompanying notes to financial statements.

## VillaMar Community Development District NOTES TO FINANCIAL STATEMENTS September 30, 2020

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District's more significant accounting policies are described below.

### 1. Reporting Entity

The District was established on November 30, 2018, pursuant to the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes, and City of Winter Haven Ordinance 018-70, as a Community Development District. The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of the infrastructure necessary for community development within its jurisdiction. The District is authorized to issue bonds for the purpose, among others, of financing, funding, planning, establishing, acquiring, constructing district roads, landscaping, and other basic infrastructure projects within or outside the boundaries of the VillaMar Community Development District. The District is governed by a Board of Supervisors who are elected by the landowners of the District. The District operates within the criteria established by Chapter 190.

As required by GAAP, these financial statements present the VillaMar Community Development District (the primary government) as a stand-alone government. The reporting entity for the District includes all functions of government in which the District's Board exercises oversight responsibility including, but not limited to, financial interdependency, selection of governing authority, designation of management, significant ability to influence operations and accountability for fiscal matters.

Based upon the application of the above-mentioned criteria as set forth in Governmental Accounting Standards the District has identified no component units.

#### 2. Measurement Focus and Basis of Accounting

The basic financial statements of the District are composed of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to financial statements

## VillaMar Community Development District NOTES TO FINANCIAL STATEMENTS September 30, 2020

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 2. Measurement Focus and Basis of Accounting (Continued)

#### a. Government-wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Government-wide financial statements report all non-fiduciary information about the reporting government as a whole. These statements include all the governmental activities of the primary government. The effect of interfund activity has been removed from these statements.

Governmental activities are supported by developer contributions. Program revenues are netted with program expenses in the statement of activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets, rather than reported as an expenditure. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as an other financing source.

Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

#### b. Fund Financial Statements

The underlying accounting system of the District is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental funds are presented after the government-wide financial statements. These statements display information about major funds individually.

## VillaMar Community Development District NOTES TO FINANCIAL STATEMENTS September 30, 2020

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 2. Measurement Focus and Basis of Accounting (Continued)

#### b. Fund Financial Statements (Continued)

#### **Governmental Funds**

The District reports fund balance according to Governmental Accounting Standards Board Statement 54 – Fund Balance Reporting and Governmental Fund Type Definitions. The Statement requires the fund balance for governmental funds to be reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The District has various policies governing the fund balance classifications.

Nonspendable Fund Balance – This classification consists of amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.

Restricted Fund Balance – This classification includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Assigned Fund Balance – This classification consists of the Board of Supervisors' intent to be used for specific purposes, but are neither restricted nor committed. The assigned fund balances can also be assigned by the District's management company.

Unassigned Fund Balance – This classification is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. Unassigned fund balance is considered to be utilized first when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Fund Balance Spending Hierarchy – For all governmental funds except special revenue funds, when restricted, committed, assigned, and unassigned fund balances are combined in a fund, qualified expenditures are paid first from restricted or committed fund balance, as appropriate, then assigned and finally unassigned fund balances.

### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### 2. Measurement Focus and Basis of Accounting (Continued)

### b. Fund Financial Statements (Continued)

### **Governmental Funds (Continued)**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered to be a measure of "available spendable resources".

Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources are expended, rather than as fund assets. The proceeds of long-term debt are recorded as an other financing source rather than as a fund liability.

Debt service expenditures are recorded only when payment is due.

### 3. Basis of Presentation

### a. Governmental Major Funds

<u>General Fund</u> – The General Fund is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### 3. Basis of Presentation (Continued)

### a. Governmental Major Funds (Continued)

<u>Debt Service Fund</u> – The Debt Service Fund accounts for debt service requirements to retire the Series 2019 Special Assessment Revenue Bonds issued to finance a portion of the cost of acquisition, construction, installation, and equipping of the Series 2019 project.

<u>Capital Projects Fund</u> – The Capital Projects Fund accounts for acquisition and construction of infrastructure improvements located within the boundaries of the District.

#### b. Non-current Governmental Assets/Liabilities

GASB Statement 34 requires that non-current governmental assets, such as construction in progress, and non-current governmental liabilities, such as general obligation bonds be reported in the governmental activities column in the government-wide Statement of Net Position.

### 4. Assets, Liabilities, Deferred Inflows of Resources, and Net Position or Equity

### a. Cash and Investments

Florida Statutes require state and local governmental units to deposit monies with financial institutions classified as "Qualified Public Depositories," a multiple financial institution pool whereby groups of securities pledged by the various financial institutions provide common collateral from their deposits of public funds. This pool is provided as additional insurance to the federal depository insurance and allows for additional assessments against the member institutions, providing full insurance for public deposits.

The District is authorized to invest in those financial instruments as established by Section 218.415, Florida Statutes. The authorized investments consist of:

- 1. Direct obligations of the United States Treasury;
- 2. The Local Government Surplus Funds Trust or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperative Act of 1969;
- 3. Interest-bearing time deposits or savings accounts in authorized qualified public depositories;

### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## 4. Assets, Liabilities, Deferred Inflows of Resources, and Net Position or Equity (Continued)

### a. Cash and Investments (Continued)

4. Securities and Exchange Commission, registered money market funds with the highest credit quality rating from a nationally recognized rating agency.

Cash and cash equivalents include time deposits, certificates of deposit, money market funds, and all highly liquid debt instruments with original maturities of three months or less.

### b. Capital Assets

Capital assets, which includes construction in progress, is reported in the applicable governmental activities column.

The District defines capital assets as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of two years. The valuation basis for all assets is historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

### c. Budgets

Budgets are prepared and adopted after public hearings for the governmental funds, pursuant to Chapter 190, Florida Statutes. The District utilizes the same basis of accounting for budgets as it does for revenues and expenditures in its various funds. The legal level of budgetary control is at the fund level. All budgeted appropriations lapse at year end. Formal budgets are adopted for the general and debt service funds. As a result, deficits in the budget columns of the accompanying financial statements may occur.

#### d. Bond Discounts

Bond discounts are amortized over the life of the bonds.

### e. Deferred Inflows of Resources

Deferred inflows of resources represent an acquisition of net position that applies to a future reporting period(s) and so will not be recognized as an inflow of resources (revenue) until then. The District only has one time that qualifies for reporting in the category. Unavailable revenues are reported only in the governmental funds balance sheet. This amount is deferred and recognized as an inflow of resources in the period that amounts become available.

### NOTE B - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

1. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position

"Total fund balances" of the District's governmental funds, \$174,173, differs from "net position" of governmental activities, \$1,579,130, reported in the Statement of Net Position. This difference primarily results from the long-term economic focus of the Statement of Net Position versus the current financial resources focus of the governmental fund balance sheet. The effect of the differences is illustrated below:

### **Capital related items**

When capital assets (infrastructure that is to be used in governmental activities) are purchased or constructed, the cost of those assets is reported as expenditures in governmental funds. However, the Statement of Net Position included those capital assets among the assets of the District as a whole.

Construction in progress

\$ 8,395,946

### Long-term debt transactions

Long-term liabilities applicable to the District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities (both current and long-term) are reported in the Statement of Net Position. Balances at September 30, 2020 were:

Bonds payable \$ (6.890.000)

Bond discount, net \$ 6,967

### **Accrued interest**

Accrued liabilities in the statement of net position differ from the amount reported in governmental funds due to accrued interest on bonds.

Accrued interest on bonds payable

\$ (132,956)

### **Deferred inflows of resources**

Deferred inflows of resources in the Statement of Net Position differ from the amount reported in the governmental funds due to unavailable revenues. Governmental fund financial statements report revenues which are not available as deferred inflows of resources. However, unavailable revenues in governmental funds are susceptible to full accrual in the government-wide financial statements.

Unavailable revenues \$ 25,000

# NOTE B - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)

### 2. Explanation of Differences Between the Governmental Fund Operating Statements and the Statement of Activities

The "net change in fund balances" for government funds, \$(2,785,512), differs from the "change in net position" for governmental activities, \$1,974,112, reported in the Statement of Activities. The differences arise primarily from the long-term economic focus of the Statement of Activities versus the current financial resources focus of the governmental funds. The effect of the differences is illustrated below:

### **Capital related items**

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the Statement of Activities, the costs of those assets is allocated over their estimated useful lives and reported as depreciation expense. As a result, fund balances decrease by the amount of financial resources expended, whereas net position increases by the amount of capital outlay for the year.

Capital outlay <u>\$ 4,489,380</u>

### Long-term debt transactions

When long-term debt is issued for governmental activities, the resources obtained are recognized as an other financing source at the fund level. At the government-wide level, however, the new debt increases non-current liabilities. Also, interest is recognized when due at the fund level, but is accrued at the government-wide level.

Principal payments on long-term debt

Solution

### **Deferred inflows of resources**

Deferred inflows of resources reported at the fund level are recognized as revenues in the Statement of Activities.

Net change in deferred inflows of resources \$ 25,000

### **NOTE C - CASH AND INVESTMENTS**

All deposits are held in qualified public depositories and are included on the accompanying balance sheet as cash.

### Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a formal deposit policy for custodial credit risk, however, they follow the provisions of Chapter 280, Florida Statutes regarding deposits and investments. As of September 30, 2020, the District's bank balance was \$6,330 and the carrying value was \$5,569. Exposure to custodial credit risk was as follows. The District maintains all deposits in a qualified public depository in accordance with the provisions of Chapter 280, Florida Statutes, which means that all deposits are fully insured by Federal Depositors Insurance or collateralized under Chapter 280, Florida Statutes.

Investment	<b>Maturities</b>	Fair Value		
First American Treasury Obligation	46 days*	\$	831,825	

<sup>\*</sup> Weighted Average Maturity

The District categorizes its fair value measurements within the fair value hierarchy recently established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The District uses a market approach in measuring fair value that uses prices and other relevant information generated by market transactions involving identical or similar assets, liabilities, or groups of assets and liabilities.

Assets or liabilities are classified into one of three levels. Level 1 is the most reliable and is based on quoted price for identical assets, or liabilities, in an active market. Level 2 uses significant other observable inputs when obtaining quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable and uses significant unobservable inputs that uses the best information available under the circumstances, which includes the District's own data in measuring unobservable inputs.

Based on the criteria in the preceding paragraph, the investment listed above is a Level 1 asset.

### NOTE C - CASH AND INVESTMENTS (CONTINUED)

### Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, the District follows Florida Statutes Chapter 190 for their investments.

### Credit Risk

The District's investments in treasury funds, money markets, and government loans are limited by state statutory requirements and bond compliance. The District has no investment policy that would further limit its investment choices. The District's investments in government loans are limited by state statutory requirements and bond compliance. As of September 30, 2020, the District's investments in the First American Treasury Obligation Funds were rated AAAm by Standard & Poor's.

### Concentration of Credit Risk

The District places no limit on the amount it may invest in any one fund. The investments in the First American Treasury Obligation represents 100% of the district's total investments.

The types of deposits and investments and their level of risk exposure as of September 30, 2020 were typical.

### **NOTE D - CAPITAL ASSETS**

Capital Asset activity for the year ended September 30, 2020 was as follows:

		Balance						Balance
	(	October 1,					Se	ptember 30,
		2019	Additions	De	eletion	S		2020
Governmental activities:		_	_					
Capital assets, not being depreciated:								
Construction in progress	\$	3,906,566	\$ 4,489,380	\$			\$	8,395,946

### NOTE E - LONG-TERM DEBT

The following is a summary of activity for long-term debt of the District for the year ended September 30, 2020:

Long-term debt at October 1, 2019	\$ 7,180,000
Principal payments	 (290,000)
Long-term debt at September 30, 2020	\$ 6,890,000

In June 2019, the District issued \$7,180,000 Special Assessment Bonds, Series 2019, due in annual principal installments beginning May 2021, maturing May 2050. Interest is due semi-annually on May 1 and November 1, beginning November 2019, at a rate of 3.75% on the \$510,000 bonds, with a maturity date of May 1, 2024, 4.00% on the \$750,000 bonds, with a maturity date of May 1, 2029, 4.625% on the \$2,105,000 bonds, with a maturity date of May 1, 2039, and 4.87% on the \$3,815,000 bonds, with a maturity date of May 1, 2050. Current portion is \$465,000.

\$ 6,890,000

The annual requirements to amortize the principal and interest of bonded debt outstanding as of September 30, 2020 are as follows:

Year Ending September 30,	Principal		Principal Interest		 Total
2021	\$	465,000	\$	326,786	\$ 791,786
2022		110,000		298,631	408,631
2023		115,000		294,506	409,506
2024		120,000		290,194	410,194
2025		125,000		285,694	410,694
2026-2030		705,000		1,349,469	2,054,469
2031-2035		885,000		1,179,694	2,064,694
2036-2040		1,125,000		953,531	2,078,531
2041-2045		1,425,000		658,125	2,083,125
2046-2050		1,815,000		273,975	2,088,975
Totals	\$	6,890,000	\$	5,910,605	\$ 12,800,605

### NOTE E - LONG-TERM DEBT (CONTINUED)

### Significant Bond Provisions

The Series 2019 Bonds are subject to redemption at the option of the District prior to their maturity, in whole or in part, at any time on or after May 1, 2029 at a redemption price equal to the principal amount of the Series 2019 Bonds to be redeemed, together with accrued interest to the date of redemption. The Series 2019 Bonds are subject to extraordinary mandatory redemption prior to maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Trust Indenture.

The Trust Indenture established certain amounts be maintained in a reserve account. In addition, the Trust Indenture has certain restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements.

### **Depository Funds**

The bond resolution establishes certain funds and determines the order in which revenues are to be deposited into these funds. A description of the significant funds, including their purposes, is as follows:

 Reserve Fund – The 2019 Reserve Account is funded from the proceeds of the Series 2019 Bonds and initially is an amount equal to the maximum annual debt service requirement for all outstanding Series 2019 Bonds. Monies held in the reserve accounts will be used only for the purposes established in the Trust Indenture.

	Reserve Balance	Reserve Requirement
Series 2019 Special Assessment Bonds	\$ 418,359	\$ 411,159

#### NOTE F – ECONOMIC DEPENDENCY

The Developers own a significant portion of land within the District. The District's activity is dependent upon the continued involvement of the Developers, the loss of which could have a material adverse effect on the District's operations. At September 30, 2020, all board members are affiliated with the Developers.

### **NOTE G – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The District has not filed any claims under this commercial coverage since inception.

### **NOTE H - SUBSEQUENT EVENTS**

In November 2020, the District issued \$6,500,000 Special Assessment Bonds, Series 2020 to finance all or a portion of the costs of the planning, financing, acquisition, construction, equipping, and installation of the Series 2020 Project.

In addition, the District made prepayments on the Series 2019 Bonds in November 2020, February 2021, and May 2021 of \$280,000, \$45,000, and \$30,000, respectively.

In April 2021, the District boundary was expanded to include an additional 236.07 acres.

Certified Public Accountants PL

600 Citrus Avenue Suite 200 Fort Pierce, Florida 34950

772/461-6120 // 461-1155 FAX: 772/468-9278

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors
VillaMar Community Development District
Winter Haven, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of VillaMar Community Development District, as of and for the year ended September 30, 2020, and the related notes to the financial statements, and have issued our report thereon dated July 14, 2021.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered VillaMar Community Development District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of VillaMar Community Development District's internal control. Accordingly, we do not express an opinion on the effectiveness of VillaMar Community Development District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



To the Board of Supervisors
VillaMar Community Development District

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether VillaMar Community Development District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Berger, Toombs, Elam, Gaines & Frank Certified Public Accountants PL

Diegu Joonbo Glam Dained + Frank

Fort Pierce, Florida

July 14, 2021

Certified Public Accountants PL

600 Citrus Avenue Suite 200 Fort Pierce, Florida 34950

772/461-6120 // 461-1155 FAX: 772/468-9278

### MANAGEMENT LETTER

To the Board of Supervisors
VillaMar Community Development District
Winter Haven, Florida

### **Report on the Financial Statements**

We have audited the financial statements of the VillaMar Community Development District as of and for the year ended September 30, 2020, and have issued our report thereon dated July 14, 2021.

### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Florida Auditor General.

### Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, which is dated July 14, 2021, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. There were no findings or recommendations in the preceding financial audit report.

### **Financial Condition and Management**

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not VillaMar Community Development District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific conditions met. In connection with our audit, we determined that VillaMar Community Development District did not meet any of the conditions described in Section 218.503(1) Florida Statutes.



To the Board of Supervisors
VillaMar Community Development District

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for VillaMar Community Development District. It is management's responsibility to monitor the VillaMar Community Development District's financial condition; our financial condition assessment was based in part on the representations made by management and the review of the financial information provided by the same as of September 30, 2020.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

#### **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Berger, Toombs, Elam, Gaines & Frank Certified Public Accountants PL

Fort Pierce, Florida

July 14, 2021

Certified Public Accountants PL

600 Citrus Avenue Suite 200 Fort Pierce, Florida 34950

772/461-6120 // 461-1155 FAX: 772/468-9278

## INDEPENDENT ACCOUNTANTS' REPORT/COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

To the Board of Supervisors VillaMar Community Development District Winter Haven, Florida

We have examined VillaMar Community Development District's compliance with Section 218.415, Florida Statutes during the year ended September 30, 2020. Management is responsible for VillaMar Community Development District's compliance with those requirements. Our responsibility is to express an opinion on VillaMar Community Development District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about VillaMar Community Development District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on VillaMar Community Development District's compliance with the specified requirements.

In our opinion, VillaMar Community Development District complied, in all material respects, with the aforementioned requirements during the year ended September 30, 2020.

Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

Fort Pierce, Florida

July 14, 2021

# **SECTION VIII**

# SECTION C

# VillaMar CDD Field Management Report



August 11<sup>th</sup>, 2021
Clayton Smith
Field Services Manager
GMS

# Complete

# Landscape Review

- Identified and repaired some irrigation lines near the amenity.
- Investigated drainage concerns in Tract B.
- Finalizing new service contracts.





# Complete

# **Amenity Review**

Spiders cleaned and sprayed around pool building and playground in interim before start of pest control contract.



## **Keycard Access System**

- Spectrum Wi-Fi setup and installation was completed.
- Key card system is installed. Transition to key card system being coordinated.
- Security camera proposal has been prepared.



# In Progress

# Safety Signs

Wildlife safety signs ordered and will be installed once they arrive.



# Repairs

- Street sign post replacement ordered and will be installed once it arrives.
- Chair lift repair: Ordered replacement remote for one that was damaged.



# **Upcoming**

# Bike Rack Proposal

Proposal for Bike rack at the amenity.



# Site Items

# Playground Install

Playground handicap ramp installed out of alignment with the sidewalk.



# Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at <a href="mailto:csmith@gmscfl.com">csmith@gmscfl.com</a>. Thank you.

Respectfully,

Clayton Smith

# SECTION 1

Proposal #95 8/4/2021



Maintenance Services

Phone: 407-201-1514 Email: Csmith@gmscfl.com

TO:	Prepared By:
VillaMar CDD	Governmental Management Services- CF,
	LLC
	219 E. Livingston Street
	Orlando, FL 32801
	,
Job name an	d Description
Bike Rack installation	
Install one 5 loop bike rack. Concrete footers v	will be placed in the ground and the bike rack
mounted on top.	1
1	

Qty	Description	Unit Price	Line Total
8	Labor and Mobilization	\$40.00	\$320.00
2	Mobilization	\$55.00	\$110.00
	Equipment		\$25.00
	Materials And Install materials		\$718.08
		Total Due:	\$1173.08

All proposals are valid for 30 days from date of completion.

Thank You!

Client:	

# SECTION 2

### **GMS**

### **Villamar Community**

### 205 Cunningham Road Winter Haven FL 33884

### **SWS Proposal For a 4 Camera System**

### Cameras:

1ea. Vivotek 180 Degre	ee 8MP Cam f	or Pa	rking Are	ea S	\$1876.00
1ea. Northern IP Dome	Fixed Lens fo	r Ga	te		\$210.00
1ea. Northern IP Dome	5MP Varifoca	al for	Patio		\$279.50
1ea. Northern IP Dome	5MP Varifoca	al for	Pool		\$279.50

### Equipment

1ea. Northern NVR 4 Chanel with POE 2TB	\$399.00
1ea. UPS Battery Backup	\$199.00
1ea. AV Shelf Steel Black	\$89.00

\$4371.92

Wire	and	Terminations:
* * 11 C	unu	i ci illilliations.

**TOTAL** 

4ea Cat 6 Runs from Closet to Locations	\$480.00
Labor:	
4ea. Installation / IT Setup Hours	\$360.00
Tax	\$199.92

A 60% deposit of \$2623.00 is required for SWS to order any relevant

Please sign below and return upon acceptance of this proposal

Signature:

equipment and to make a place holder in the schedule.

Dan Childs 205.490.3628
Dan.Childs@swsprotection.com

# SECTION 3

# Item will be provided under separate cover.

# SECTION D

# SECTION 1

### VillaMar Community Development District

### **Summary of Checks**

July 8, 2021 to August 4, 2021

### Compl

Bank	Date	Check No.'s	Amount
General Fund	7/8/21	179-181	\$ 2,050.00
	7/12/21	182	\$ 52,696.21
	7/21/21	183	\$ 22,487.50
	7/23/21	184-188	\$ 14,839.90
			\$ 92,073.61
			\$ 92,073.61

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 8/05/21 PAGE 1
\*\*\* CHECK DATES 07/08/2021 - 08/04/2021 \*\*\* VILLAMAR CDD - GENERAL FUND

^^^ CHECK DATES	07/08/2021 - 08/04/2021 ^^^	BANK A VILLAMAR CDD			
CHECK VEND# DATE	INVOICEEXPENSED TO. DATE INVOICE YRMO DPT ACCT	VENDOR NAME # SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
	7/02/21 6175-07- 202107 310-5130 SPECIAL ASSESS BOND 19			450.00	
	DEECTAL ADDEDD BOND IV	AMTEC			450.00 000179
7/08/21 00033	7/01/21 A14287 202107 330-5380	AMTEC 	*	1,350.00	
	FOOL PAINTENANCE COLIZI	COMPLETE POOL CARE INC			1,350.00 000180
7/08/21 00018	4/09/21 4 202105 310-5130	0-31300	*	250.00	
	AMORTIZATION SCHEDULE19	DISCLOSURE SERVICES LLC			250.00 000181
7/12/21 00015	4/20/21 3715 202107 300-2070 FY21 SER19 FR#6	0-10100	*	42,311.21	
	4/20/21 3716 202107 300-2070 FY21 SER19 FR#6	0-10100	*	10,385.00	
	FIZI SERIS FRAG	PRINCE & SONS INC.			52,696.21 000182
7/21/21 00037	6/30/21 217596 202107 300-2070	0-10100	*	22,487.50	
	FIZI SERIS FR# /	HORNER ENVIRONMENTAL PROFESSION	IALS		22,487.50 000183
7/23/21 00018	6/30/21 5 202106 310-5130	0-31300	*	250.00	
	ANORTIZATION SCHEDULE I	DISCLOSURE SERVICES LLC			250.00 000184
7/23/21 00009	7/01/21 64 202107 310-5130 MANAGEMENT FEES JULY21	0-34000	*	2,916.67	
	7/01/21 64 202107 310-5130 INFORMATION TEC JULY21		*	75.00	
	7/01/21 64 202107 310-5130 DISSEMINATION SVC JULY2:		*	541.67	
	7/01/21 64 202107 310-5130 OFFICE SUPPLIES	0-51000	*	.27	
	7/01/21 64 202107 310-5130 POSTAGE		*	31.41	
	7/01/21 64 202107 310-5130 COPIES	0-42500	*	16.50	
	7/01/21 65 202107 320-5380 FILED MANAGEMENT JULY21	0-12000	*	1,250.00	
	FILED PRINCEPENT UULIZI	GOVERNMENTAL MANAGEMENT SERVICE	S 		4,831.52 000185
7/23/21 00003	5/31/21 123688 202105 310-5130 GENERAL COUNSEL MAY 21	0-31500	*	3,150.06	
		HOPPING GREEN & SAMS			3,150.06 000186

VMCD VILLAMAR CDD MBYINGTON

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/0 *** CHECK DATES 07/08/2021 - 08/04/2021 *** VILLAMAR CDD - GENERAL FUN: BANK A VILLAMAR CDD	
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	E STATUS AMOUNTCHECK AMOUNT #
7/23/21 00038 6/30/21 3933177 202106 310-51300-48000 LEGAL ADVERTISING JUNE21	* 2,079.46
6/30/21 3933345 202106 310-51300-31700 SPECIAL ASSESSMENTS JUN21	* 3,450.00
SPECIAL ASSESSMENTS JUNZI LOCALIQ	5,529.46 000187
7/23/21 00027 7/21/21 07212021 202107 300-15500-10000 PLAYGRND/FUR LEASE AUG21	* 1,078.86
PLAIGRND/FOR LEASE AUGZI WHFS, LLC	1,078.86 000188
TOTA	AL FOR BANK A 92,073.61
TOTA	AL FOR REGISTER 92,073.61

VMCD VILLAMAR CDD MBYINGTON

# SECTION 2

Community Development District

Unaudited Financial Reporting

June 30, 2021



# **Table of Contents**

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5	Debt Service Fund Series 2020
6	Capital Projects Fund Series 2019
7	Capital Projects Fund Series 2020
8	Capital Projects Fund Series 2021
9-10	Month to Month
11	Long Term Debt Report
12	Assessment Receipt Schedule

## **Community Development District**

# Combined Balance Sheet June 30, 2021

	General Fund	Dε	ebt Service Fund	Ca <sub>l</sub>	pital Projects Fund	Totals Governmental Funds		
Assets:								
Cash:								
Operating Account	\$ 101,669	\$	-	\$	-	\$	101,669	
Series 2019								
Reserve	\$ -	\$	413,317	\$	-	\$	413,317	
Revenue	\$ -	\$	147,695	\$	-	\$	147,695	
Prepayment	\$ -	\$	54,509	\$	-	\$	54,509	
Series 2020								
Reserve	\$ -	\$	368,900	\$	-	\$	368,900	
Revenue	\$ -	\$	12	\$	-	\$	12	
Construction	\$ -	\$	-	\$	2,279,741	\$	2,279,741	
Cost of Issuance	\$ -	\$	-	\$	0	\$	0	
Due from General Fund	\$ -	\$	1,321	\$	2,480	\$	3,800	
Prepaid Expenses	\$ 1,079	\$	-	\$	-	\$	1,079	
Total Assets	\$ 102,748	\$	985,754	\$	2,282,220	\$	3,370,722	
Liabilities:	10011						10061	
Accounts Payable	\$ 13,061	\$	-	\$	-	\$	13,061	
Due to Debt Service	\$ 1,321	\$	-	\$	-	\$	1,321	
Due to Capital Projects	\$ 2,480	\$	-	\$	-	\$	2,480	
Contracts Payable	\$ -	\$	-	\$	2,480	\$	2,480	
Retainage Payable	\$ -	\$	-	\$	41,237	\$	41,237	
Total Liabilities	\$ 16,861	\$	-	\$	43,717	\$	60,578	
Fund Balances:								
Unassigned	\$ 85,887	\$	-	\$	-	\$	85,887	
Assigned for Debt Service 2019	\$ -	\$	616,842	\$	-	\$	616,842	
Assigned for Debt Service 2020	\$ _	\$	368,912	\$	-	\$	368,912	
Assigned for Capital Projects 2019	\$ -	\$	-	\$	(41,237)	\$	(41,237)	
Assigned for Capital Projects 2020	\$ -	\$	-	\$	2,279,741	\$	2,279,741	
Assigned for Capital Projects 2021	\$ -	\$	-	\$	-	\$	-	
Total Fund Balances	\$ 85,887	\$	985,754	\$	2,238,504	\$	3,310,145	
Total Liabilities & Fund Balance	\$ 102,748	\$	985,754	\$	2,282,220	\$	3,370,722	

### **Community Development District**

### **General Fund**

# Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	Pro	rated Budget		Actual		
	Budget	Thr	u 06/30/21	Thr	u 06/30/21	1	Variance
Revenues							
Assessments - Tax Roll	\$ 217,984	\$	217,984	\$	219,425	\$	1,441
Assessments - Direct Bill	\$ 82,527	\$	61,895	\$	61,895	\$	-
Developer Contributions	\$ -	\$	-	\$	19,224	\$	19,224
Boundary Amendment Contribution	\$ -	\$	-	\$	26,576	\$	26,576
Total Revenues	\$ 300,511	\$	279,879	\$	327,120	\$	47,241
Expenditures:							
General & Administrative:							
Supervisor Fees	\$ 12,000	\$	9,000	\$	5,800	\$	3,200
Engineering	\$ 20,000	\$	15,000	\$	-	\$	15,000
Attorney	\$ 25,000	\$	18,750	\$	23,559	\$	(4,809)
Annual Audit	\$ 4,000	\$	-	\$	-	\$	-
Assessment Administration	\$ 6,000	\$	6,000	\$	5,000	\$	1,000
Arbitrage	\$ 1,300	\$	450	\$	450	\$	-
Dissemination	\$ 6,000	\$	4,500	\$	5,750	\$	(1,250)
Trustee Fees	\$ 7,000	\$	2,788	\$	2,788	\$	-
Management Fees	\$ 35,000	\$	26,250	\$	26,250	\$	(0)
Information Technology	\$ 2,350	\$	1,763	\$	675	\$	1,088
Telephone	\$ 250	\$	188	\$	7	\$	181
Postage & Delivery	\$ 850	\$	638	\$	385	\$	253
Insurance	\$ 5,700	\$	5,700	\$	5,947	\$	(247)
Printing & Binding	\$ 1,000	\$	750	\$	54	\$	696
Legal Advertising	\$ 10,000	\$	10,000	\$	13,055	\$	(3,055)
Other Current Charges	\$ 998	\$	998	\$	942	\$	56
Boundary Amendment Expenses	\$ -	\$	-	\$	17,259	\$	(17,259)
Office Supplies	\$ 500	\$	375	\$	22	\$	353
Travel Per Diem	\$ 550	\$	413	\$	-	\$	413
Dues, Licenses & Subscriptions	\$ 175	\$	175	\$	175	\$	-
Total General & Administrative:	\$ 138,673	\$	103,736	\$	108,118	\$	(4,383)

### **Community Development District**

### **General Fund**

# Statement of Revenues, Expenditures, and Changes in Fund Balance

		Adopted	Pror	ated Budget		Actual		
		Budget	Thr	u 06/30/21	Thr	u 06/30/21		Variance
Operations and Maintenance Expenses								
Field Expenses								
Property Insurance	\$	5,000	\$	5,000	\$	2,800	\$	2,200
Field Management	\$	12,500	\$	9,375	\$	6,250	\$	3,125
Landscape Maintenance	\$	37,960	\$	28,470	\$	23,569	\$	4,901
Landscape Replacement	\$	7,500	\$	5,625	\$	-	\$	5,625
Streetlights	\$	11,340	\$	11,340	\$	15,101	\$	(3,761)
Electric	\$	1,620	\$	1,620	\$	1,973	\$	(353)
Water & Sewer	\$	648	\$	648	\$	37,488	\$	(36,840)
Sidewalk & Asphalt Maintenance	\$	500	\$	375	\$	-	\$	375
Irrigation Repairs	\$	5,000	\$	3,750	\$	-	\$	3,750
General Repairs & Maintenance	\$	15,000	\$	11,250	\$	1,545	\$	9,705
Contingency	\$	5,000	\$	3,750	\$	-	\$	3,750
Amenity Expenses								
Amenity - Electric	\$	10,800	\$	5,400	\$	2,954	\$	2,446
Amenity - Water	\$	2,880	\$	1,440	\$	-	\$	1,440
Playground Lease	\$	7,875	\$	3,938	\$	4,315	\$	(378)
Internet	\$	675	\$	338	\$	-	\$	338
Pest Control	\$	540	\$	270	\$	-	\$	270
Janitorial Services	\$	7,500	\$	3,750	\$	900	\$	2,850
Security Services	\$	7,500	\$	3,750	\$	600	\$	3,150
Pool Maintenance	\$	14,625	\$	7,313	\$	4,050	\$	3,263
Amenity Repairs & Maintenance	\$	750	\$	375	\$	560	\$	(185)
Contingency	\$	5,625	\$	2,813	\$	-	\$	2,813
Total Operations and Maintenance Expenses	\$	160,838	\$	110,588	\$	102,105	\$	8,483
Total Expenditures	\$	299,511	\$	214,324	\$	210,224	\$	4,100
Other Financing Sources/(Uses)								
Capital Reserve Transfer Out	\$	(1,000)	\$	-	\$	-	\$	-
Total Other Financing Sources (Uses)	¢	(1,000)	\$		¢	-	\$	
Total Other Financing Sources (Uses)	\$	(1,000)		-	\$	-	J	•
Excess Revenues (Expenditures)	\$	-			\$	116,896		
Fund Balance - Beginning	\$	-			\$	(31,009)		
Fund Balance - Ending	\$				\$	85,887		
	<b>—</b>					23,007		

# **Community Development District**

# **Debt Service Fund Series 2019**

# Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	Pro	rated Budget		Actual	
	Budget	Thr	u 06/30/21	Thi	ru 06/30/21	Variance
<u>Revenues</u>						
Assessments	\$ 450,869	\$	450,869	\$	407,652	\$ (43,217)
Assessments - Lot Closings	\$ -	\$	-	\$	3,908	\$ 3,908
Prepayments	\$ -	\$	-	\$	114,910	\$ 114,910
Interest	\$ -	\$	-	\$	25	\$ 25
<b>Total Revenues</b>	\$ 450,869	\$	450,869	\$	526,494	\$ 75,625
Expenditures:						
Interest - 11/1	\$ 159,547	\$	159,547	\$	159,547	\$ 0
Special Call - 11/1	\$ 100,000	\$	100,000	\$	280,000	\$ (180,000)
Interest - 2/1	\$ -	\$	-	\$	517	\$ (517)
Special Call - 2/1	\$ -	\$	-	\$	45,000	\$ (45,000)
Principal - 5/1	\$ 115,000	\$	115,000	\$	110,000	\$ 5,000
Interest - 5/1	\$ 159,547	\$	159,547	\$	152,031	\$ 7,516
Special Call -5/1	\$ -	\$	-	\$	30,000	\$ (30,000)
Total Expenditures	\$ 534,094	\$	534,094	\$	777,095	\$ (243,001)
Excess Revenues (Expenditures)	\$ (83,225)			\$	(250,601)	
Fund Balance - Beginning	\$ 293,473			\$	867,443	
Fund Balance - Ending	\$ 210,248			\$	616,842	

# **Community Development District**

# **Debt Service Fund Series 2020**

# Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adop	oted	Prorate	d Budget		Actual	
	Bud	get	Thru 0	6/30/21	Thr	າ 06/30/21	Variance
Revenues							
Interest	\$	-	\$	-	\$	12	\$ 12
Total Revenues	\$	-	\$	-	\$	12	\$ 12
Expenditures:							
Interest - 5/1	\$	-	\$	-	\$	105,482	\$ (105,482)
Total Expenditures	\$	-	\$	-	\$	105,482	\$ (105,482)
Other Sources/(Uses)							
Bond Proceeds	\$	-	\$	-	\$	474,382	\$ 474,382
Total Other Financing Sources (Uses)	\$	-	\$	-	\$	474,382	\$ 474,382
Excess Revenues (Expenditures)	\$	-			\$	368,912	
Fund Balance - Beginning	\$	-			\$	-	
Fund Balance - Ending	\$				\$	368,912	

# **Community Development District**

# **Capital Projects Fund Series 2019**

### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Ado	pted	Prorated	d Budget		Actual	
	Bu	dget	Thru 06	30/21	Thr	u 06/30/21	Variance
Revenues							
Developer Contributions	\$	-	\$	-	\$	861,151	\$ 861,151
Interest	\$	-	\$	-	\$	0	\$ 0
Total Revenues	\$	-	\$	-	\$	861,151	\$ 861,151
Expenditures:							
Capital Outlay	\$	-	\$	-	\$	434,478	\$ (434,478)
Total Expenditures	\$	-	\$	-	\$	434,478	\$ (434,478)
Excess Revenues (Expenditures)	\$	-			\$	426,673	
Fund Balance - Beginning	\$	-			\$	(467,911)	
Fund Balance - Ending	\$	-			\$	(41,237)	

# **Community Development District**

# **Capital Projects Fund Series 2020**

### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Ado	pted	Prorate	d Budget		Actual	
	Buo	dget	Thru 0	6/30/21	Thi	ru 06/30/21	Variance
Revenues							
Interest	\$	-	\$	-	\$	120	\$ 120
Total Revenues	\$	-	\$	-	\$	120	\$ 120
Expenditures:							
Capital Outlay	\$	-	\$	-	\$	3,237,421	\$ (3,237,421)
Capital Outlay-COI	\$	-	\$	-	\$	314,225	\$ (314,225)
Total Expenditures	\$	-	\$	-	\$	3,551,646	\$ (3,551,646)
Other Financing Sources/(Uses)							
Bond Proceeds	\$	-	\$	-	\$	6,025,618	\$ 6,025,618
Total Other Financing Sources (Uses)	\$	-	\$	-	\$	6,025,618	\$ 6,025,618
Excess Revenues (Expenditures)	\$	-			\$	2,474,092	
Fund Balance - Beginning	\$	-			\$	(194,351)	
Fund Balance - Ending	\$				\$	2,279,741	

# **Community Development District**

# **Capital Projects Fund Series 2021**

### Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adop			l Budget		Actual		
	Bud	get	Thru 06	/30/21	Thru	06/30/21	V	ariance
Revenues								
Developer Contributions	\$	-	\$	-	\$	2,480	\$	2,480
Total Revenues	\$		\$		\$	2,480	\$	2,480
Expenditures:								
Capital Outlay	\$	-	\$	-	\$	2,480	\$	(2,480)
Total Expenditures	\$	-	\$	-	\$	2,480	\$	(2,480)
Excess Revenues (Expenditures)	\$	-			\$	-		
Fund Balance - Beginning	\$	-			\$	-		
Fund Balance - Ending	\$	-			\$	-		

#### **Community Development District**

#### Month to Month

		0ct		Nov	Dec		Jan	Feb		Mar		Apr		May	Jun	Jı	ul	Aug	Sej	p	Total
Revenues .																					
Assessments - Tax Roll	\$	_	s	1,981	\$ 173,276	\$	5,337	\$	5,405 \$	31,319	\$	1,399	\$	- \$	708	s	- \$	-	\$	- \$	219,4
assessments - Direct Bill	\$	_		41,263		. \$	-		),632 \$	-	\$		\$	- \$	-		- \$	_		- \$	61,8
Developer Contributions	\$	_		-			_		- \$		\$		\$	- \$	-		- \$	-		- \$	19,2
Soundary Amendment Contribution	\$		\$	-			11,345		- \$			5,631		- \$	-		- \$	-		- \$	26,
oundary Amendment contribution	Ψ		Ψ		Ψ 1,717	Ψ	11,545	Ψ	- <b>V</b>	7,002	Ψ	3,031	Ψ	- ψ		Ψ	- ψ		Ψ	- ψ	20,
otal Revenues	\$	•	\$	43,244	\$ 194,217	\$	16,682	\$ 26	5,037 \$	39,202	\$	7,029	\$	- \$	708	\$	- \$	-	\$	- \$	327,1
Expenditures:																					
General & Administrative:																					
upervisor Fees	\$	600	\$	1,200	\$ 600	\$	600	\$	- \$	800	\$	1,400	\$	600 \$	-	\$	- \$	-	\$	- \$	5,8
ngineering	\$	-	\$	-	\$ -	\$	-	\$	- \$	-	\$	-	\$	- \$	-	\$	- \$	-	\$	- \$	
ttorney	\$	1,444	\$	2,974	\$ 2,045	\$	3,641	\$ 2	2,380 \$	1,714	\$	5,100	\$	3,150 \$	1,111	\$	- \$	-	\$	- \$	23,
nnual Audit	\$	-	\$	-	\$ -	\$	-	\$	- \$	-	\$	-	\$	- \$	-	\$	- \$	-	\$	- \$	
ssessment Administration	\$	5,000	\$	-	\$ -	\$	-	\$	- \$	-	\$	-	\$	- \$	-	\$	- \$	-	\$	- \$	5,
rbitrage	\$	450	\$	-	\$ -	\$	-	\$	- \$	-	\$	-	\$	- \$	-	\$	- \$	-	\$	- \$	
issemination	\$	917	\$	417	\$ 417	\$	792	\$	542 \$	542	\$	542	\$	792 \$	792	\$	- \$	-	\$	- \$	5,
rustee Fees	\$	2,788	\$	-	\$ -	\$	-	\$	- \$	-	\$	-	\$	- \$	-	\$	- \$	-	\$	- \$	2,
lanagement Fees	\$	2,917	\$	2,917	\$ 2,917	\$	2,917	\$ 2	,917 \$	2,917	\$	2,917	\$	2,917 \$	2,917	\$	- \$	-	\$	- \$	26,
nformation Technology	\$	75	\$	75	\$ 75	\$	75	\$	75 \$	75	\$	75	\$	75 \$	75	\$	- \$	-	\$	- \$	
elephone	\$	7	\$	-	\$	\$	-	\$	- \$	-	\$	-	\$	- \$	-	\$	- \$	-	\$	- \$	
ostage & Delivery	\$	36	\$	63	\$ 65	\$	16	\$	11 \$	15	\$	111	\$	36 \$	32	\$	- \$	-	\$	- \$	
surance	\$	5,947	\$	-	\$ -	\$	-	\$	- \$	-	\$	-	\$	- \$	-	\$	- \$	-	\$	- \$	5,
rinting & Binding	\$	-	\$	4	\$ 10	\$	9	\$	5 \$	4	\$	9	\$	9 \$	4	\$	- \$	-	\$	- \$	
egal Advertising	\$	3,792	\$	452	\$ -	\$	1,110	\$	421 \$	909	\$	421	\$	421 \$	5,529	\$	- \$	-	\$	- \$	13,
ther Current Charges	\$	-	\$	265	\$ 120	\$	121	\$	121 \$	120	\$	121	\$	36 \$	38	\$	- \$	-	\$	- \$	
oundary Amendment Expenses	\$	2,778	\$	231	\$ 916	\$	4,092	\$ 2	2,644 \$	4,389	\$	2,210	\$	- \$	-	\$	- \$	-	\$	- \$	17,
ffice Supplies	\$	-	\$	3	\$ 3	\$	3	\$	3 \$	1	\$	3	\$	5 \$	3	\$	- \$	-	\$	- \$	
ravel Per Diem	\$	-	\$	-	\$ -	\$	-	\$	- \$	-	\$	-	\$	- \$	-	\$	- \$	-	\$	- \$	
ues, Licenses & Subscriptions	\$	175	\$	_	\$ -	\$	_	\$	- \$	-	\$	_	\$	- \$	-	\$	- \$	_	\$	- \$	

\$

11,485 \$

12,908 \$

8,041 \$ 10,502 \$

- \$

- \$ 108,118

Total General & Administrative:

\$

26,925 \$

8,600 \$

7,167 \$

13,373

#### **Community Development District**

#### Month to Month

	0ct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Operations and Maintenance Expenses													
Field Expenses													
Property Insurance	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ 2,800 \$	- \$	- \$	- \$	-	\$ 2,800
Field Management	\$ 625	\$ 625 \$	625 \$	625 \$	625 \$	625 \$	625	\$ 625 \$	1,250 \$	- \$	- \$	-	\$ 6,250
Landscape Maintenance	\$ 2,330	\$ 2,330 \$	2,330 \$	2,330 \$	2,330 \$	2,330 \$	2,330	\$ 3,630 \$	3,630 \$	- \$	- \$	-	\$ 23,569
Landscape Replacement	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ - \$	- \$	- \$	- \$	-	\$
Streetlights	\$ -	\$ - \$	103 \$	- \$	1,411 \$	2,454 \$	3,621	\$ 3,744 \$	3,768 \$	- \$	- \$	-	\$ 15,10
Electric	\$ 1,616	\$ 52 \$	118 \$	- \$	- \$	45 \$	46	\$ 48 \$	48 \$	- \$	- \$	-	\$ 1,973
Water & Sewer	\$ 64	\$ 64 \$	134 \$	- \$	- \$	7 \$	37,091	\$ 64 \$	64 \$	- \$	- \$	-	\$ 37,488
Sidewalk & Asphalt Maintenance	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ - \$	- \$	- \$	- \$	-	\$
Irrigation Repairs	\$ _	\$ - \$	- \$	- \$	- \$	- \$	-	\$ - \$	- \$	- \$	- \$	-	\$
General Repairs & Maintenance	\$ _	\$ - \$	- \$	- \$	- \$	- \$	834	\$ 665 \$	46 \$	- \$	- \$	-	\$ 1,545
Contingency	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ - \$	- \$	- \$	- \$	-	\$
Amenity Expenses													
Amenity - Electric	\$ _	\$ - \$	- \$	- \$	- \$	- \$	-	\$ 1,471 \$	1,483 \$	- \$	- \$	-	\$ 2,954
Amenity - Water	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ - \$	- \$	- \$	- \$	-	\$
Playground Lease	\$ -	\$ - \$	- \$	- \$	- \$	1,079 \$	1,079	\$ 1,079 \$	1,079 \$	- \$	- \$	-	\$ 4,315
Internet	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ - \$	- \$	- \$	- \$	-	\$
Pest Control	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ - \$	- \$	- \$	- \$	-	\$
Janitorial Services	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ 450 \$	450 \$	- \$	- \$	-	\$ 900
Security Services	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ 600 \$	- \$	- \$	- \$	-	\$ 600
Pool Maintenance	\$ -	\$ - \$	- \$	- \$	- \$	- \$	1,350	\$ 1,350 \$	1,350 \$	- \$	- \$	-	\$ 4,050
Amenity Repairs & Maintenance	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ 240 \$	320 \$	- \$	- \$	-	\$ 560
Contingency	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ - \$	- \$	- \$	- \$	-	\$
Total Operations and Maintenance Expenses	\$ 4,635	\$ 3,071 \$	3,311 \$	2,955 \$	4,366 \$	6,539 \$	46,976	\$ 16,765 \$	13,489 \$	- \$	- 9		\$ 102,10
Total Expenditures	\$ 31,560	\$ 11,670 \$	10,478 \$	16,328 \$	4,366 \$	18,023 \$	59,885	\$ 24,806 \$	23,990 \$	- \$	- \$	; -	\$ 210,224
Other Financing Sources/(Uses)													
Capital Reserve Transfer Out	\$ -	\$ - \$	- \$	- \$	- \$	- \$	-	\$ - \$	- \$	- \$	- \$	-	\$
Total Other Financing Sources (Uses)	\$ -	\$ - \$	- \$	- \$	- \$	- \$		\$ - \$	- \$	- \$	- \$	; -	\$
Excess Revenues (Expenditures)	\$ (31,560)	31,574 \$	183,739 \$	354 \$	21,671 \$	21,178 \$	(52,855)	\$ (24,806) \$	(23,282) \$	- \$	- 5		\$ 116,896

# Community Development District Long Term Debt Report

#### **SERIES 2019, SPECIAL ASSESSMENT REVENUE BONDS**

INTEREST RATE: 3.750%, 4.000%, 4.625%, 4.875%%

MATURITY DATE: 5/1/2050

RESERVE FUND DEFINITION MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$411,159
RESERVE FUND BALANCE \$413,317

BONDS OUTSTANDING - 06/25/19 \$7,180,000
LESS: SPECIAL CALL - 08/01/20 (\$290,000)
LESS: SPECIAL CALL - 11/1/20 (\$280,000)
LESS: SPECIAL CALL - 2/1/21 (\$45,000)
LESS: PRINICPAL PAYMENT - 5/1/21 (\$110,000)
LESS: SPECIAL CALL - 5/1/21 (\$30,000)

CURRENT BONDS OUTSTANDING \$6,425,000

#### **SERIES 2020, SPECIAL ASSESSMENT REVENUE BONDS**

INTEREST RATE: 2.625%, 3.200%, 3.750%, 4.000%

MATURITY DATE: 5/1/2051

RESERVE FUND DEFINITION MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$368,900 RESERVE FUND BALANCE \$368,900

BONDS OUTSTANDING - 11/24/20 \$6,500,000

CURRENT BONDS OUTSTANDING \$6,500,000

#### COMMUNITY DEVELOPMENT DISTRICT

#### Special Assessment Receipts Fiscal Year 2021

\$ 234,391.18 \$ 435,456.99 \$ 669,848.17 \$ 217,983.80 \$ 404,975.00 \$ 629,657.28

#### ON ROLL ASSESSMENTS

							34.99%	65.01%	100.00%
								2019 Debt	
Date	Distribution	Gross Amount	Commissions	Discount/Penalty	Interest	Net Receipts	O&M Portion	Service Portion	Total
11/23/20	ACH	\$6,016.59	(\$115.52)	(\$240.66)	\$0.00	\$5,660.41	\$1,980.67	\$3,679.74	\$5,660.41
12/01/20	ACH	\$2,005.53	(\$38.50)	(\$80.22)	\$0.00	\$1,886.81	\$660.23	\$1,226.58	\$1,886.81
12/11/20	ACH	\$140,387.10	(\$2,695.43)	(\$5,615.40)	\$0.00	\$132,076.27	\$46,215.72	\$85,860.55	\$132,076.27
12/18/20	ACH	\$391,078.35	(\$7,508.71)	(\$15,642.90)	\$0.00	\$367,926.74	\$128,743.78	\$239,182.96	\$367,926.74
12/31/20	1% Fee Adj	(\$6,698.48)	\$0.00	\$0.00	\$0.00	(\$6,698.48)	(\$2,343.91)	(\$4,354.57)	(\$6,698.48)
01/15/21	ACH	\$16,044.24	(\$311.26)	(\$481.28)	\$0.00	\$15,251.70	\$5,336.83	\$9,914.87	\$15,251.70
02/01/21	ACH	\$0.00	\$0.00	\$0.00	\$37.73	\$37.73	\$13.20	\$24.53	\$37.73
02/16/21	ACH	\$16,044.24	(\$314.47)	(\$320.90)	\$0.00	\$15,408.87	\$5,391.82	\$10,017.05	\$15,408.87
03/15/21	ACH	\$92,254.38	(\$1,826.63)	(\$922.76)	\$0.00	\$89,504.99	\$31,319.31	\$58,185.68	\$89,504.99
04/15/21	ACH	\$4,071.22	(\$81.42)	\$0.00	\$0.00	\$3,989.80	\$1,396.10	\$2,593.70	\$3,989.80
04/30/21	ACH	\$0.00	\$0.00	\$0.00	\$7.28	\$7.28	\$2.55	\$4.73	\$7.28
06/15/21	ACH	\$2,005.53	(\$41.32)	\$60.16	\$0.00	\$2,024.37	\$708.36	\$1,316.01	\$2,024.37
	TOTAL	\$ 663,208.70	\$ (12,933.26)	\$ (23,243.96)	\$ 45.01	\$ 627,076.49	\$ 219,424.66	\$ 407,651.83	\$ 627,076.49

	100%	Net Percent Collected
\$	2,580.79	<b>Balance Remaining to Collect</b>

# SECTION 3

#### EXHIBIT C

#### FORMS OF REQUISITIONS

# VILLAMAR COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2020

(Acquisition and Construction)

The undersigned, a Responsible Officer of the VillaMar Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture by and between the District and U.S. Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2019 as supplemented by that certain Second Supplemental Trust Indenture dated as of November 1, 2020 (collectively, the "Series 2020 Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Series 2020 Indenture):

- (A) Requisition Number: 70
- (B) Identify Acquisition Agreement, if applicable;
- (C) Name of Payee pursuant to Acquisition Agreement: Wood & Associates Engineering
- (D) Amount Payable: \$10,950.00
- (E) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments): Invoice # 1112 Intersection Improvement CR653 @ Cunningham
- (F) Fund or Account and subaccount, if any, from which disbursement to be made:

Series 2020 Acquisition and Construction Account of the Acquisition and Construction Fund.

#### The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against: Series 2020 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the Costs of the Series 2020 Project.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto or on file with the District are copies of the invoice(s) or applicable contracts from the vendor of the property acquired or the services rendered, as well as applicable conveyance instruments (e.g. deed(s), bill(s) of sale, easement(s), etc.) with respect to which disbursement is hereby requested.

# VILLAMAR COMMUNITY DEVELOPMENT DISTRICT

Responsible Officer

Date:

# CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE OR [NON-OPERATING COSTS REQUESTS ONLY]

The undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof. The Consulting Engineer further certifies and agrees that for any acquisition: (a) the portion of the Series 2020 Project that is the subject of this requisition is complete, and (b) the purchase price to be paid by the District for the portion of the Series 2020 Project to be acquired with this disbursement is no more than the lesser of (i) the fair market value of such improvements and (ii) the actual cost of construction of such improvements.

Wood & Associate

Reg. 70

\*\*Engineer\*\*

\*\*Date: 7.7-21

#### **EXHIBIT C**

#### FORMS OF REQUISITIONS

# VILLAMAR COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2020

(Acquisition and Construction)

The undersigned, a Responsible Officer of the VillaMar Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture by and between the District and U.S. Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2019 as supplemented by that certain Second Supplemental Trust Indenture dated as of November 1, 2020 (collectively, the "Series 2020 Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Series 2020 Indenture):

- (A) Requisition Number: 71
- (B) Identify Acquisition Agreement, if applicable;
- (C) Name of Payee pursuant to Acquisition Agreement: VMar Dev LLC
- (D) Amount Payable: \$3,000.00
- (E) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments): Invoice # 977 Construction Management for 7/1/21 7/15/21
- (F) Fund or Account and subaccount, if any, from which disbursement to be made:

Series 2020 Acquisition and Construction Account of the Acquisition and Construction Fund.

#### The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against: Series 2020 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the Costs of the Series 2020 Project.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto or on file with the District are copies of the invoice(s) or applicable contracts from the vendor of the property acquired or the services rendered, as well as applicable conveyance instruments (e.g. deed(s), bill(s) of sale, easement(s), etc.) with respect to which disbursement is hereby requested.

VILLAMAR COMMUNITY DEVELOPMENT DISTRICT

Responsible Officer

Date:

# CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE OR [NON-OPERATING COSTS REQUESTS ONLY]

The undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof. The Consulting Engineer further certifies and agrees that for any acquisition: (a) the portion of the Series 2020 Project that is the subject of this requisition is complete, and (b) the purchase price to be paid by the District for the portion of the Series 2020 Project to be acquired with this disbursement is no more than the lesser of (i) the fair market value of such improvements and (ii) the actual cost of construction of such improvements.

VMAR DEV Rey 71 \$ 3000.00 D - Wood

Consulting Engineer

Date: 7-2-1-2

# SECTION 4

## **Community Development District**

FY21 Funding Request # 1 March 15, 2021

Bill: VMar Dev LLC

Requisition # Payee Series 2019 Capital Projects Fund

1 Henkelman Construction Inc
Pay Application # 6 thru 2/25/21 \$ 129,411.90

Please make check payable to:

VillaMar Community Development District 6200 Lee Vista Blvd, Suite 300 Orlando, FL 32822

The undersigned hereby further certifies that the invoices listed are costs of the Series 2019 project which have not previously been paid.

Responsible Officer

paid Posted

# VillaMar Community Development District

**REVISED** 

FY21 Funding Request # 2 March 23, 2021

Bill:

4 . .. 8

VMar Dev LLC

Should be billed to Highland Cassidy

Requisition # Payee

Series 2019 Capital Projects Fund

2 Frontier Communications Bill # FLFLI68110620

\$

2,144.68

Total: \$ 2,144.68

Please make check payable to:

VillaMar Community Development District 6200 Lee Vista Blvd, Suite 300 Orlando, FL 32822

The undersigned hereby further certifies that the invoices listed are costs of the Series 2019 project which have not previously been paid.

Responsible Officer

Pd 121



# **Community Development District**

**REVISED** 

FY21 Funding Request # 3 April 22, 2021

Bill: Highland Cassidy

Requisition	n# Payee	Series 2019	Capital Projects Fund
3	Hopping Green & Sams Invoice # 120774 - Amenity Construction	\$	94.50
4	Wood & Associates Engineering LLC Invoice # 1070 - Billing 11/9/20 - 3/22/21	\$	375.00
5	Henkelman Construction Inc  Pay Application #8 - Period thru 3/31/21  Pay App #7 was a negative cost -\$5633.21  Balance in Construction Fund REO 144	\$	69,011.99
RIVE.	Balance in Construction Fund REQ 144		(263.92)
	Total:	\$	69,217.5

Please make check payable to:

VillaMar Community Development District 6200 Lee Vista Blvd, Suite 300 Orlando, FL 32822

The undersigned hereby further certifies that the invoices listed are costs of the Series 2019 project which have not previously been paid.

Responsible Officer

A/

### VillaMar

#### **Community Development District**

FY21 Funding Request # 4 May 6, 2021

Bill:

Highland Cassidy

Requisition # Payee

Series 2019 Capital Projects Fund

6 Furr, Wegman & Banks Architects, P.A.

Invoice # 1873.07 - Construction Administration for Amenity Center

\$

400.00

Total: \$ 400.00

Please make check payable to:

VillaMar Community Development District 6200 Lee VIsta Blvd, Suite 300 Orlando, FL 32822

The undersigned hereby further certifies that the invoices listed are costs of the Series 2019 project which have not previously been paid.

Responsible Officer

5/21/21

### **Community Development District**

FY21 Funding Request # 5 May 20, 2021

Bill: Highland Cassidy

Requisition # Payee Series 2019 Capital Projects Fund

6 Henkelman Construction Inc
Pay Application # 8b- Period thru 3/31/21 \$ 4,212.79

Total: \$ 4,212.79

Please make check payable to:

Villa Mar Community Development District 6200 Lee Vista Blvd, Suite 300 Orlando, FL 32822

The undersigned hereby further certifles that the invoices listed are costs of the Series 2019 project which have not previously been paid.

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Responsible Officer

# **Community Development District**

FY21 Funding Request # 6 June 29, 2021

Bill: Highland Cassidy

Requisition	18 Payee	Series 2019 Capital Projects Fund	
8	Prince & Sons Inc.		
	Invoice # 3716 - Ph 1&2 & Amenity Costs	\$	10,385.00
	Invoice # 3715 - Amenity Landscape installed	\$	42,311.21
	Bank Maintenance Fee	\$	1,000.00
	国名《阿拉斯·巴拉斯·西拉斯·克斯·克斯·克斯·克斯·克斯·克斯·克斯·克斯·克斯·克斯·克斯·克斯·克斯		
	To	tal: \$	53,696.21

Please make check payable to:

VillaMar Community Development District 6200 Lee Vista Blvd, Suite 300 Orlando, FL 32822

The undersigned hereby further certifies that the involces listed are costs of the Series 2019 project which have not proviously been paid

Responsible Officer