

**MINUTES OF MEETING
VILLAMAR
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the VillaMar Community Development District was held on Thursday, **January 20, 2022** at 10:00 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk
Patrick Marone
Brian Walsh

Vice Chairman
Assistant Secretary
Assistant Secretary

Also, present were:

Jill Burns
Roy Van Wyk *via Zoom*
Marshall Tindall

District Manager, GMS
KE Law Group
GMS

The following is a summary of the discussions and actions taken at the January 20, 2022 VillaMar Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and noted that there were three Supervisors present, constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that this is an opportunity for any members of the public to make a statement to the Board of Supervisors regarding any items that are on the agenda and that the Board has adopted public comment policies that require residents to state their first and last name along with their property address for the record. They also asked if residents could limit their remarks to three minutes each. One resident noted that he had filed a police report concerning unauthorized key card access use at the pool. Ms. Burns noted there would be security cameras installed soon.

THIRD ORDER OF BUSINESS

Approval of Minutes of the November 18, 2021 Board of Supervisors Meeting and November 30, 2021 and December 7, 2021 Continued Meetings

Ms. Burns presented the November 18, 2021 Board of Supervisors meeting, and the November 30, 2021 and December 7, 2021 continued meeting minutes. She asked if there were any corrections to the minutes. Hearing none, she asked for a motion of approval.

On MOTION by Mr. Marone, seconded by Mr. Walsh, with all in favor, the Minutes of the November 18, 2021 Board of Supervisors Meeting and November 30, 2021 and December 7, 2021 Continued Meetings, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2022-05 Directing Chairman and District Staff to File a Petition Amending District Boundaries

Ms. Burns noted that the resolution would add 119.48 acres to the existing boundary of the CDD. She asked if there were any questions, and hearing none, asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, Resolution 2022-05 Directing Chairman and District Staff to File a Petition Amending District Boundaries, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Boundary Amendment Funding Agreement

Ms. Burns presented the agreement, noting that it allowed the entity to provide the funds necessary to amend the District boundaries, which were not reimbursable. She asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Walsh, with all in favor, the Boundary Amendment Funding Agreement, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Agreement from ProPlaygrounds for Pool Shade

Ms. Burns noted that the total cost for the pool shade was \$59,999, adding that there was a sketch included in the agenda packet. She asked for a motion to approve.

On MOTION by Mr. Marone, seconded by Ms. Schwenk, with all in favor, the Agreement from ProPlaygrounds for Pool Shade, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Equipment/Lease Purchase Agreement for Pool Shade (to be provided under separate cover)

**This item was tabled and would be brought up at a future meeting.*

EIGHTH ORDER OF BUSINESS

Consideration of Arbitrage Rebate Report for Series 2020 Bonds

Ms. Burns presented the report to the Board and asked if they had any questions. Hearing none, she asked for a motion to approve

On MOTION by Mr. Walsh, seconded by Mr. Marone, with all in favor, the Arbitrage Rebate Report for Series 2020 Bonds, was approved.

NINTH ORDER OF BUSINESS

Consideration of 2022 Data Sharing and Usage Agreement with Polk County Property Appraiser

Ms. Burns presented the agreement to the Board and asked if they had any questions. Hearing none, she asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the 2022 Data Sharing and Usage Agreement with Polk County Property Appraiser, was approved.

TENTH ORDER OF BUSINESS

Consideration of Contract Agreement with Polk County Property Appraiser

Ms. Burns presented the agreement to the Board and asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Mr. Marone, with all in favor, the Contract Agreement with Polk County Property Appraiser, was approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing to report for the Board, so the next item followed.

B. Engineer

There being none, the next item followed.

C. Field Manager’s Report

Mr. Tindall presented the field manager’s report to the Board which can be found in the agenda package. Completed items include:

- Large pond across from the amenity was currently being worked on
- Tarp on the edge of playground would be removed soon
- Signs for “No overnight Parking” would be installed
- Cracked sidewalks were repaired

D. District Manager’s Report

i. Approval of the Check Register

Ms. Burns presented the check register. She asked for any questions or comments, and hearing none, asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns presented the unaudited financials and there was no Board action for this item. This closes out the District’s fiscal year.

iii. Ratification of:

- a) **Summary of Series 2020 Requisitions #99 to #113**
- b) **Series 2020 Phase 3 FY 22 Refunding Request #3**
- c) **Kearney CO #7 for Phase 4**

Ms. Burns stated that these had been verified by staff and District engineer and asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the Series 2020 Requisitions #99 to #113, Series 2020 Phase 3 FY 22 Refunding Request #3, and Kearney CO #7 for Phase 4, were ratified.

TWELTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Ms. Burns asked if there were any supervisors requests or audience comments.

FOURTEENTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

On MOTION by Mr. Walsh, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman