

**MINUTES OF MEETING
VILLAMAR
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of the VillaMar Community Development District was held on Tuesday, **December 5, 2023** at 11:25 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Assistant Secretary
Eric Lavoie	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Lauren Gentry	District Counsel, KVV Law
Savannah Hancock	District Counsel, KVV Law
Ashton Bligh	Greenberg Traurig
Marshall Tindall	GMS

The following is a summary of the discussions and actions taken at the December 5, 2023 VillaMar Community Development District's Audit Committee Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order. There were three Supervisors present in person constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns opened the public comment portion of the meeting. There being no comments, the next item followed.

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VillaMar CDD

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

B. Approval of Notice of Request for Proposals for Audit Services

Ms. Burns reviewed the evaluation criteria and stated that the notice for the audit is included in the agenda package for review. The proposal would be due back January 29th to the Board for review. She noted they are looking for a motion to approve the selection criteria and authorize staff to issue the notice of request.

C. Public Announcement of Opportunity to Provide Audit Services

On MOTION by Mr. Heath, seconded by Mr. Lavoie, with all in favor, the Notice of Request for Proposals and Selection Criteria due January 29th, were approved.

FOURTH ORDER OF BUSINESS


Adjournment

Ms. Burns asked for a motion to adjourn.

On MOTION by Mr. Heath, seconded by Mr. Lavoie, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

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Chairman/Vice Chairman